

## **CARPOOL PERMIT APPLICATION**

Commuter, Full-time Faculty, Adjunct Faculty and Staff

Section 1: CARPOOL PERMIT PROCESS

The University is pleased to be participating in the Commonwealth of Massachusetts Rideshare Program. One of the components of that program is to offer incentives to students, faculty and staff who carpool to campus. You qualify if you have two or more individuals who commute to campus together and pledge to use only one vehicle at a time. The Carpool hangtag is interchangeable between approved vehicles. The University is offering premium Carpool spaces on North and South campuses. Carpool hangtags are available in the UCAPS Office by filling out the form below and certifying that each of those listed on the form ride to the University together using only one vehicle. Only one hangtag will be issued to each Carpool and must be shared among all members. Each member of the Carpool will also need to be verified as a willing participant in the Carpool Program by visiting the UCAPS Office with their UCard.

## Section 2: CARPOOL PERMIT APPLICANTS

Applicant 1 Information

Applicant 1 Informatio	n								
1. Applicant Name			2. UMS Number			0	Commuter		
						0	Ful	l-Time Fac	ulty
						0	Sta	ff /Adjunct	Faculty
3. License Plate	4. State	5. Ma	ake	6. Mo	del			7. Color	
Applicant 2 Information									
1. Applicant Name			2. UMS Number			0	Commuter		
						0	Full-Time Faculty		
						0	Sta	ff /Adjunct	Faculty
3. License Plate	4. State	5. Ma	ake	6. Mod	el			7. Color	
Applicant 3 Information ( <i>if applicable</i> )									
1. Applicant Name			2. UMS Numb	er		0	Commuter		
						0	Ful	l-Time Fac	ulty
						0	Sta	ff /Adjunct	Faculty
3. License Plate	4. State	5. Ma	ake	6. Mo	del			7. Color	
Applicant 4 Information ( <i>if applicable</i> )									
1. Applicant Name			2. UMS Number			0	Commuter		
						0	Ful	l-Time Fac	ulty
						0	Sta	ff /Adjunct	Faculty
3. License Plate	4. State	5. Ma	ake	6. Mo	del			7. Color	
Section 3: APPLICAN									
By signing below I acknowledge Permit Guidelines in Section 5 o									
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Applicant 1 Signature Da			ate Applicant 2 Si			gnature			Date
rr			r	r	0				
Applicant 3 Signature (if applicable) Date Applican					Signat	1180	(if at	oplicable)	Date
Section 4: OFFICE U			Alt Al	opiicant 4 3	orginat	lure	(II a	opiicable)	Date
			Staff / Ad	iunct Foo	1/1				
Date UCAPS Received:	Full-Time Faculty Staff /Adjunct Faculty ed: Date Verification Completed:						•	nt 1Verfied	
Permit Number:	1					Applicant 2Verfied Applicant 3Verfied			
			()					nt 4Verfied	
Authorized by:									

UCard, Access and Parking Services (UCAPS) - University Crossing, 220 Pawtucket St. , Lowell, MA 01854 Phone: 978-934-2800, Fax: 978-934-4004



## Section 5: CARPOOL PERMIT GUIDELINES (keep for your records)

- A carpool is defined as two (2) or more employees and/or off-campus students commuting together at UMass Lowell. Permit holders are assigned one carpool permit to use among themselves. *Note: On-campus residential students are not eligible for carpool permits.*
- The price of the carpool permit is ½ the permit price for each participant at each participant's regular rate. Both permit holders must pay for their ½ of the permit. If there are more than 2 persons in a carpool, the price is lowered proportionally.
- A carpool permit will be valid in all lots typically assigned to the driver, in addition to the preferred carpool spaces in those lots. In the event that the group consists of a student and faculty/staff member, the permit will be valid in lots for which the member that has the highest level of access. For example, if member #1 is permitted to park in commuter parking lots and member #2 is permitted to park in staff parking, the permit will be valid in both lots.

A list of carpool spaces and standard parking locations can be found at www.uml.edu/ParkingLocations.

- The preferred parking spaces will be marked "Reserved Carpool Permit" and are limited to vehicles displaying the appropriate carpool hangtag. *If all carpool parking spaces are full you are eligible to park in any legal space within that parking lot.*
- Applicants must pledge to commute to campus together most of the time. Additionally, carpool members must live in areas that would facilitate reasonable and expected commute pattern that is consistent with the intent of the carpool permit program.
- Applicants will be assigned a limited number of one-day commuter permits (16 days per semester) at no charge to accommodate their occasional need to drive alone.
- On days the carpool is not ridesharing, the car without the hangtag must obtain a 1-day parking pass by visiting MyParking.uml.edu, logging in with your e-mail credentials, and ordering a pass. The temporary pass must be displayed on your dashboard.

ABUSE OF THE CARPOOL PROGRAM MAY RESULT IN THE IMMEDIATE REVOKATION OF CARPOOL CREDENTIALS AND ADDITIONAL REVIEW BY THE UCARD, ACCESS AND PARKING SERVICES (UCAPS) OFFICE. CARPOOL PERMITS MAY NOT BE TRANSFERRED TO INDIVIDUALS OTHER THAN THOSE ENROLLED IN A CARPOOL GROUP. IF CARPOOL PERMIT IS LOST, A REPLACEMENT FEE OF \$20.00 WILL BE INCURRED AND THE LOST PERMIT WILL BE DISABLED AND MARKED AS LOST. ANY VEHICLE FOUND DISPLAYING A PERMIT MARKED AS LOST SHALL BE CITED BY PARKING ENFORCEMENT.

CARPOOL PERMITS DO NOT ALLOW FOR ILLEGAL PARKING IN TOW ZONES, DISABLED SPACES, OR USE OF DESIGNATED/PREFERRED SPACES.