I request the following:  

Signature ____________________________  

Date ________________

☐ Audit *

☐ Pass / No Credit – May not be used for core or required courses (not available for graduate level courses) *

If selecting either of the above two options, this form must be completed and signed by the instructor and your advisor, and filed before the end of add/drop period.

☐ Course deletion (not available for graduate level courses) ** once a course is deleted it cannot be reinstated

Delete Course taken in _________________ term. Grade must be “C –” or below to delete.

Student Name ____________________________  Student ID _____________

Last   First   MI

Course Number _______________  Section Number _____  Title ______________________________

Signatures required for Pass / No Credit and Audit.

Instructor / Dean Signature ___________________  Advisor Signature ___________________

* NOTE: Student must submit this form to the Registrar’s Office before the end of add/drop period.

** Graduate students should see the graduate school catalog policy.