Minutes

Meeting of Undergraduate Policy Committee (UPC) of Faculty Senate
October 16, 2023, 3:30 p.m. in Alumni Hall 102

1. Minutes of September 11, 2023 Approved via email during the week of September 11.

2. Program Proposals

   1. **New Option**: B.A. in World Languages and Cultures, French/Italian Option (Giulia DeLisle)
      https://uml.curriculog.com/proposal:1213/form Motion to approve by Art Mittler. Seconded by Karoline Evans. Motion approved (8 yes, 0 no, 0 abstain).

   2. **Change Approved 4000-Level Electives**: Motion to approve by Art Mittler. Seconded by Mary Gormley. Motion approved (8 yes, 0 no, 0 abstain).
      
      i. B.A. in Political Science, American Politics (Joshua Dyck)
         https://uml.curriculog.com/proposal:1255/form
      
      ii. B.A. in Political Science, International Relations and Comparative Politics (Joshua Dyck)
          https://uml.curriculog.com/proposal:1257/form

      iii. B.A. in Political Science, Sustainability and Environmental Politics (Joshua Dyck)
          https://uml.curriculog.com/proposal:1258/form

   3. **Change Approved Electives**: B.A. in Political Science, Law & Politics (Joshua Dyck)
      https://uml.curriculog.com/proposal:1254/form Motion to approve by Art Mittler. Seconded by Mary Gormley. Motion approved (8 yes, 0 no, 0 abstain).


   5. **Change Approved Electives**: Minor in Gender Studies (Christa Hodapp)
      https://uml.curriculog.com/proposal:1293/form Motion to approve by Mary Kate Keyes. Seconded by Carol Myers. The committee noted that exceptions should be used for appropriate sections of special topics courses. Motion approved (8 yes, 0 no, 0 abstain).
3. Course Proposals

1. ARCH.3160 Architectural Utopias (change course)
   https://uml.curriculog.com/proposal:1214/form
2. ARTS.3690 Screenprinting (new course)
   https://uml.curriculog.com/proposal:1209/form
3. BIOL.2450 Human Evolutionary Biology (new course)
   https://uml.curriculog.com/proposal:1058/form
4. BIOL.2525 Intro to Neurobio (new course)
5. BIOL.4892 Crystallography and Structural Bioinformatics (change course)
   https://uml.curriculog.com/proposal:1173/form
6. LGST.2870 Legal Writing (change course)
   https://uml.curriculog.com/proposal:1282/form
7. PLAS.0010 Plastics Safety Lecture (change course)
   https://uml.curriculog.com/proposal:1283/form
8. PLAS.0020 Plastics Safety Lecture (change course)
   https://uml.curriculog.com/proposal:1284/form The committee noted that the course needs to be re-named to reflect Plastics Safety Lecture 2.
9. POLI.3670 Europe the Tension of Post Modern Politics (change course)
   https://uml.curriculog.com/proposal:1251/form The committee noted that the course title is broad, but the course description is more specific. The committee expressed concern that this 3000-level course does not have a pre-requisite. The committee would like to promote good pedagogical practices in designing upper-level courses to ensure proper scaffolding of knowledge and student preparation for upper-level courses.
10. POLI.3920 Comparative Political Behavior (new course).
    https://uml.curriculog.com/proposal:1260/form The committee expressed concern about first year students registering for a 3000-level course if there is no pre-requisite course. The Registrar’s Office strongly recommends a pre-requisite course.
11. SOCI.2010 Foundations of Social Analysis (change course)
    https://uml.curriculog.com/proposal:1203/form
12. WLFR.3035 Return in Francophone Literature and Visual Arts (new course)
    https://uml.curriculog.com/proposal:1249/form
13. WLPO.3060 The Short Story in the Lusophone World (change course)
    https://uml.curriculog.com/proposal:1252/form

Motion to approve #1-8 and #11-13 by Mary Gormley. Seconded by Carol Myers. Motion approved (8 yes, 0 no, 0 abstain).

Motion to vote on #9 by Carol Myers. Seconded by Mary Gormley. Proposal was not approved (0 yes, 7 no, 1 abstain).

Motion to vote on #10 by Art Mittler. Seconded by Carol Myers. Proposal was not approved (0 yes, 4 no, 4 abstain).
**Discussion:** The committee recommends a policy to require a pre-requisite for 3000/4000-level courses.

The current policy: [https://www.uml.edu/catalog/undergraduate/policies/academic-policies/course-descriptions.aspx](https://www.uml.edu/catalog/undergraduate/policies/academic-policies/course-descriptions.aspx) doesn’t say anything about 4000-level. The system doesn’t enforce the policy as it is currently written. The Registrar’s Office will not add a 4000-level course to the catalog without a pre-requisite.

Motion by Mary Kate Keyes to bring forward to Faculty Senate a policy change to require pre-requisites for 3000/4000-level courses. Requires Faculty Senate approval. Seconded by Carol Myers. **Motion approved (7 yes, 1 no, 0 abstain).**

The meeting was adjourned at 4:52pm.