





# Symposium—Quick Start Instructions—PowerPoint –page2

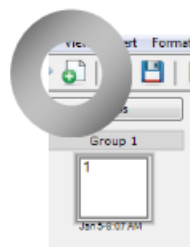
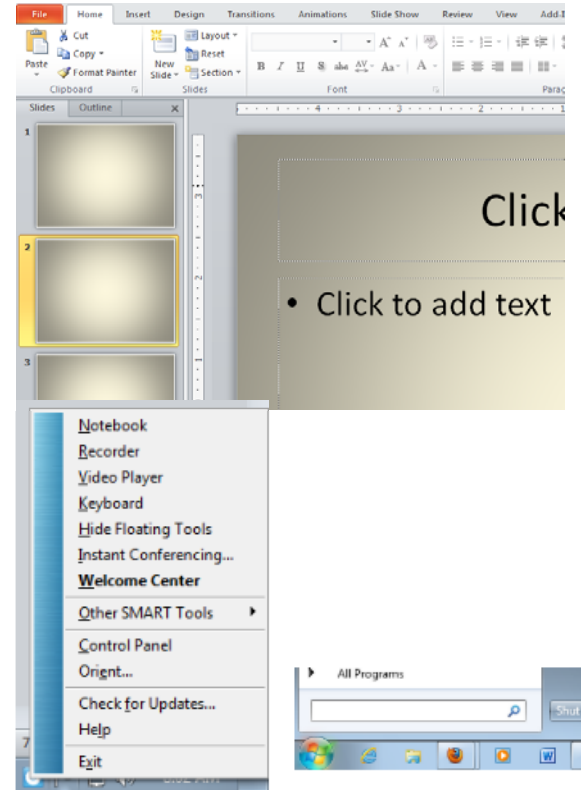
Tip: For blank screens to write on, open PowerPoint and create blank slides, then draw on them. Present or save as a pdf document to share.

OR

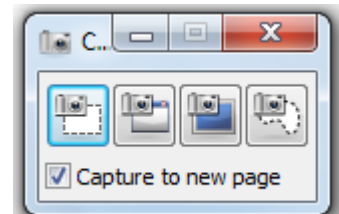
**Smart Notebook**—A “scrapbook” for capturing images and acts as a blank screen for writing is available for your use.

To use: Click on SMART icon (lower right on toolbar) or type in SMART Notebook in Windows 7 search.

Write on screen on the right; add screens by clicking on the icon on the upper left-hand side.



**Screen capture**—You can capture images from any other application and they will be pasted into the pages of the SMART Notebook. To do so, you can click on the camera icon from the Notebook or from the SMART icon (lower right in toolbar).



It opens up a selector window with four camera icons. They represent select area, current window, entire screen and freehand. Try them to find the one that works for you.