What a Permission Number will do:

Allow a student to register or add into a course without the pre-requisite course listed on their iSiS transcript.
Allow an Undergraduate student to register for a Graduate course.
Allow a student to register for a closed Undergraduate course with enrollment limit less than 19.
Allow a student to register for a closed Continuing Education(evening or online) course.
Allow a Graduate student to register for a closed graduate level course (courses at the 500 or above level).

How to Obtain a Permission Number:

Undergraduate students in the College of Fine Arts/Humanities/Social Sciences, the College of Engineering and the College of Sciences must see the department chairperson to obtain a permission number. Undergraduate students in the Manning School of Business and School of Health and Environment must go to the Office of the Dean of the College to obtain a permission number.

Graduate students taking graduate on campus, online or Continuing Studies courses may obtain a permission number from the instructor or department chairperson of the course. Please note graduate Business students should obtain permission numbers from Kathleen_Rourke@uml.edu and students taking the Graduate Autism courses and need a permission number must contact Dr. Richard_Siegel@uml.edu to obtain one.

Students taking Online or Continuing Studies courses may obtain a permission number from the instructor or department chairperson of the course.

What a Permission Number will not do:

A permission number will not allow a student to register or add into an undergraduate daytime course that is filled (closed) which has an enrollment limit less than 19. An academic petition, found at: http://www.uml.edu/registrar/docs/academicpetition.pdf with the signature of the instructor and the College Dean and presented to the Registrar’s Office during the add/drop period will allow a student into a closed undergraduate course with an enrollment limit less than 19.

A permission number will not allow a student to register or add into a course if the student has a service indicator (hold) flag. Probationary holds will not prevent students from registering.

A permission number will not allow a student to register or add into a course beyond the academic calendar dates.

A permission number will not allow a student to register or add into a course if the student is not enrolled in the co-requisite course.

A permission number will not allow someone to register if they are not an active student at the University of Massachusetts Lowell.

If a student is not on the class roster as enrolled they are not registered and will not receive credit or grades for the course.