Configuring Microsoft Outlook 2003 for CS Mail Server POP access

To set up an account, start the account wizard by selecting Tools/Email Accounts. If starting Outlook 2003 for the first time, this may start automatically.

For POP Services:

**Incoming mail server (POP3):** earth.cs.uml.edu

**Outgoing mail server (SMTP):** earth.cs.uml.edu

Specify your linux username next to User Name

**DO NOT** check ‘Log on using Secure Password Authentication (SPA)

Select More Settings

![E-mail Accounts dialog box](image)
When More Settings is selected, click on the Outgoing Server tab and check off My outgoing server (SMTP) requires authentication and Use same settings as my incoming mail server.

Click on the Advanced tab.

When the Advanced tab is selected select:
This server requires and encrypted connection (SSL), and ensure that the port number changes to 995.

For Outgoing server (SMTP) line, select:

This server requires and encrypted connection (SSL), and change the port number to 465.

If you want to read these messages on other computers, make sure you select Leave a copy of messages on the server and Remove from server after X days, where you specify how many days.

Also select Remove from server when deleted from 'Deleted Items'