Honors-By-Contract

An Honors-By-Contract is an agreement between an honors student, an instructor, and the Honors College whereby the student agrees to take on additional honors level work as it pertains to the class. The extra work should add to the richness of the course and the material covered. It should not be simply doing more of the same (ie. solve the even problems as well as the required odd ones). Both the student and the instructor should clearly understand what extra work is defined and both should understand its value. Honors-By-Contracts vary between and within disciplines. For more information about Honors-By-Contract see [www.uml.edu](http://www.uml.edu).

Mandatory Presentation: Every Honors-by-Contract must have a presentation component. To earn honors credit, the student must submit a signed HBC Presentation Form. Students and faculty can decide whether they would like to schedule the presentation during class or during a presentation session hosted by the Honors College.

An Honors-By-Contract can only be used to satisfy the H5 honors course requirement. To fulfill the H5 honors course requirement, the contract must be associated with either a 300 or 400 level course. Contracts associated with 100 or 200 level courses are encouraged and they can be approved, but they will not satisfy any of the H1 – H4 honors course requirements. These will be extra honors experiences and they would be so noted on the transcript.

Step 1: Meet with the instructor and define what extra work will be done to make the course worthy of honors credit.

Step 2: Fill in this required information.

Name: ___________________________________________  Student ID: ____________________________

Email: ___________________________________________  Phone #: ______________________________

Major: ___________________________________________  Circle One: FR SO JR SR

Course Number and Name: _______________________________________________________________

Semester (circle one): Fall Spring Summer

Step 3: Obtain Signatures

Student: ___________________________________________  Date: ________________________________

Instructor: _________________________________________  Date: ________________________________

Honors Office: _____________________________________  Date: _________________________________

Step 4: Attach the course syllabus, which has been extended to include clearly identifiable honors level work.

Step 5: Honors-By-Contracts create an opportunity for the student and instructor to interact more frequently and directly during the semester. This interaction would occur outside of lecture, perhaps during office hours. Please identify the frequency and nature of such anticipated meetings between student and instructor over the course of the semester.

How frequently will you meet? _______________________________________________________________

What might these meetings entail? ___________________________________________________________

Note 1: This Honors-By-Contract form is due in the Honors Office by the fourth Friday of the semester.

Note 2: A student may drop an Honors-By-Contract on or before the fifth Wednesday of the semester. After that date, the only way to drop a contract is to drop the course completely.

*Complete this form and return it to the Honors College Office on South Campus – O’Leary 300*