



## Graduate Policy & Affairs Committee (GPAC)

Michael Ciuchta, Ramanpreet Kaur (absent), Saira Latif, Christine Leider, Lisa Marchand (absent), Jeff Moore, Suzanne Moore, Nese Orbey, Neil Shortland, Noah Van Dam\*

Kevin Petersen\*\*, Mai Nguyen<sup>1</sup>, Nancy Ludwig<sup>1</sup>, Deborah White<sup>1</sup>

\*\*Ex-officio, <sup>1</sup>non-voting

## MINUTES

<https://uml.curriculog.com/agenda:204/form>

**Monday December 15, 2025 at 3:30-5:00 PM in Alumni Hall 102**

1. **Executive Session** (*Noah Van Dam*) Graduate Student Petitions in Alumni Hall 101  
The committee met in Executive Session to consider a graduate student petition.
2. **Minutes from the November 17, 2025 Meeting** (*Noah Van Dam*)  
<https://uml.curriculog.com/proposal:2878/form> Motion to approve by Jeff Moore, seconded by Suzanne Moore. Approved: Yes 7, No 0, Abstain 1.
3. **Program Proposals** (*Noah Van Dam*)
  1. **MBA Master of Business Administration – all 9 subplans** (*Yi Yang*) – **Change Plan** <https://uml.curriculog.com/proposal:2830/form> Update the concurrent program language re: double-counting up to 9-credits: Remove "No credit can be double counted between two master degree programs"; Add "Students may double-count up to 9-credits between the MSEM and MBA degrees as long as these credits fulfill the curriculum requirements for both programs. The nine subplans are: (1) Accounting, (2) Business Analytics, (3) Entrepreneurship, (4) Finance, (5) Healthcare, (6) Information Technology, (7) International Business, (8) Managerial Leadership, and (9) Marketing. First proposal taking advantage of change of policy allowing double-counting MS credits between programs. As such, some paperwork is still under development. All requirements of both programs are retained. Students must have at least a 3.0 GPA in the first degree and must apply before finishing the first program. There was a question about ISSO and credits for international students, but once one degree is finished a student could have a simple change of status, which is not

expected to cause immigration issues under current guidance. University policy requires a “formal concurrent program agreement,” so it was requested to have both program directors sign an agreement with explicit mention of the courses that can be shared; the current generic statement was considered adequate. Motion to approve conditional on proposers sending signed agreement by Saira Latif, seconded by Christine Leider. Approved: Yes 8, No 0, Abstain 0. [after the meeting, the originators sent the signed form as requested and all conditions on the approval have been met]

2. **M.S. Engineering Management** (*Bradley Mingels*) – **Change Plan**  
<https://uml.curriculog.com/proposal:2880/form> Update the concurrent program language re: double-counting up to 9-credits: Remove "No credit can be double counted between two master degree programs"; Add "Students may double-count up to 9-credits between the MSEM and MBA degrees as long as these credits fulfill the curriculum requirements for both programs. **Joint proposal with agenda item 1.** Voted on the proposal once.
3. **ADMISSIONS: M.M. Music Education** (*Seth Adams*) – **Change Graduate Admission Requirements** <https://uml.curriculog.com/proposal:2844/form> Change the standardized test admission requirement: Remove the requirement to submit verification of appropriate MTEL passing scores and/or provisional certification prior to admission. The department now instructs masters students in the music education program to take the MTEL exams toward the end of their graduate coursework but before their student teaching practicum. **It is considered standard practice for most programs to have students take the MTEL either during or after their program.** There is no concern from the program about quality of students being affected by not requiring the MTEL before admission. Motion to approve by Neil Shortland, seconded by Suzanne Moore. Approved: Yes 8, No 0, Abstain 0.
4. **Course Proposals** (*Noah Van Dam*)

### Requests for New Courses

1. **CHEM.5780 Quantum Materials** (*Hugo Ribeiro*) – **New Course**  
<https://uml.curriculog.com/proposal:2745/form> Tabled from the GPAC 11/17/25 meeting, pending an updated syllabus and a new statement on course overlap. Updates uploaded to Curriculog on behalf of the course proposer. Motion to approve by Jeff Moore, seconded by Suzanne Moore. Approved: Yes 7, No 0, Abstain 1.

2. **EECE.5420 Advanced Printed Circuit Board Design** (*Tingshu Hu or Mike Geiger*) – **New Course** <https://uml.curriculog.com/proposal:2710/form> Tabled from the GPAC 11/17/25 meeting, pending an updated syllabus and a statement on course overlap. Updates uploaded to Curriculog on behalf of the course proposer. **Motion to approve by Saira Latif, seconded by Christine Leider. Approved: Yes 6, No 0, Abstain 2.**
3. **EECE.5870 Next-Generation Communication Networks** (*Tingshu Hu or Mike Geiger*) – **New Course** <https://uml.curriculog.com/proposal:2733/form> Tabled from the GPAC 11/17/25 meeting, pending an updated syllabus that follows the grading policy for graduate-level courses and a statement on course overlap. Updates uploaded to Curriculog on behalf of the course proposer. **Motion to approve by Christine Leider, seconded by Neil Shortland. Approved: Yes 6, No 0, Abstain 2.**

### Requests to Change Courses

4. **ACCT.5010 Financial Accounting** (*Michael Famighette, Yi Yang*) – **Change Course** <https://uml.curriculog.com/proposal:2828/form>. Change the enrollment requirements and update the catalog description if applicable. Remove "Matriculated MBA students, or MSF, or MSEM, or MGFB certificate, or permission of graduate program coordinator." Discussed common changes to ACCT.5010, MKTG.5010, MGMT.5010, and POMS.5010. Maintaining program-specific restrictions had become administratively burdensome and that the proposed change would provide greater flexibility. **Motion to approve course proposal items 4, 9, 10, and 11 by Saira Latif, seconded by Jeff Moore. Approved: Yes 8, No 0, Abstain 0.**
5. **ACCT.xxxx All courses in M.S. Accounting Analytics & Grad Certificate in Accounting** (*Huimin Amy Chen*) – **Change Course** <https://uml.curriculog.com/proposal:2786/form> Change the pre-requisites for all courses in the M.S. Accounting Analytics (MSAA) & the Graduate Certificate in Accounting (GCA). See the Excel spreadsheet in the proposal for the full list of changes. **Motion to approve by Saira Latif, seconded by Neil Shortland. Approved: Yes 8, No 0, Abstain 0.**
6. **EDUC.6520 Change and Conflict in Higher Education** (*SOE Faculty, Alex Angulo*) – **Change Course** <https://uml.curriculog.com/proposal:2824/form> Change pre-requisite courses: Remove EDUC.6110 Introduction to Higher Education Administration. **Motion to approve by Jeff Moore, seconded by Neil Shortland. Approved: Yes 8, No 0, Abstain 0.**

7. **EDUC.6701 Practicum I: Higher Education Option** (*SOE Faculty, Alex Angulo*) – **Change Course** <https://uml.curriculog.com/proposal:2823/form> Change title to "Practicum I: Higher Education" and update the catalog description to align with other changes to the Practicum courses. Motion to approve by Christine Leider, seconded by Michael Ciuchta. Approved: Yes 8, No 0, Abstain 0.
8. **EDUC.6710 Practicum II: Higher Education** (*SOE Faculty, Alex Angulo*) – **Change Course** <https://uml.curriculog.com/proposal:2822/form> Change the prerequisite courses: Remove EDUC.6701 Practicum I; update the catalog description to clarify this change. A question was raised about removing Practicum I as prerequisite, but it seemed plausible students need 2 practica but they aren't dependent on one another, and it was noted we want to give departments/instructors the benefit of the doubt on what's needed for their courses. Motion to approve by Jeff Moore, seconded by Christine Leider. Approved: Yes 8, No 0, Abstain 0.
9. **MKTG.5010 Marketing Fundamentals** (*Michael Famighette, Yi Yang*) – **Change Course** <https://uml.curriculog.com/proposal:2854/form> Change the enrollment requirements and update the catalog description, if applicable. Remove "Matriculated MBA students, or MSF, or MSEM, or MGFB certificate, or permission of graduate program coordinator." Discussed common changes to ACCT.5010, MKTG.5010, MGMT.5010, and POMS.5010. Maintaining program-specific restrictions had become administratively burdensome and that the proposed change would provide greater flexibility. Motion to approve course proposal items 4, 9, 10, and 11 by Saira Latif, seconded by Jeff Moore. Approved: Yes 8, No 0, Abstain 0.
10. **MGMT.5010 Organizational Behavior** (*Michael Famighette, Yi Yang*) – **Change Course** <https://uml.curriculog.com/proposal:2853/form> Change the enrollment requirements and update the catalog description, if applicable. Remove "Matriculated MBA students, or MSF, or MSEM, or MGFB certificate, or permission of graduate program coordinator." Discussed common changes to ACCT.5010, MKTG.5010, MGMT.5010, and POMS.5010. Maintaining program-specific restrictions had become administratively burdensome and that the proposed change would provide greater flexibility. Motion to approve course proposal items 4, 9, 10, and 11 by Saira Latif, seconded by Jeff Moore. Approved: Yes 8, No 0, Abstain 0.
11. **POMS.5010 Operations Fundamentals** (*Michael Famighette, Yi Yang*) – **Change Course** <https://uml.curriculog.com/proposal:2855/form> Change the enrollment requirements and update the catalog description, if applicable. Remove

"Matriculated MBA students, or MSF, or MSEM, or MGFB certificate, or permission of graduate program coordinator." Discussed common changes to ACCT.5010, MKTG.5010, MGMT.5010, and POMS.5010. Maintaining program-specific restrictions had become administratively burdensome and that the proposed change would provide greater flexibility. Motion to approve course proposal items 4, 9, 10, and 11 by Saira Latif, seconded by Jeff Moore. Approved: Yes 8, No 0, Abstain 0.

**12. PSYC.6930 Directed Study in Applied Psychology and Prevention Science**

(Megan Papesh) – **Change Course** <https://uml.curriculog.com/proposal:2846/form> Change the course title to "Directed Study in Psychology". Motion to approve by Noah Van Dam, seconded by Suzanne Moore. Approved: Yes 8, No 0, Abstain 0.

**13. PSYC.7030 Selected Topics in Applied Psychology and Prevention Science**

(Megan Papesh) – **Change Course** <https://uml.curriculog.com/proposal:2837/form> Change the course title to "Special Topics in Psychology" and update the catalog description to "Presents a careful consideration of selected topics in Psychology". Motion to approve by Noah Van Dam, seconded by Neil Shortland. Approved: Yes 8, No 0, Abstain 0.

**5. Discussion**

**1. Graduate Student Petitions** (Noah Van Dam) –

<https://uml.curriculog.com/proposal:2700/form> Finalize a template to facilitate complete petition submissions. Prior GPAC members have expressed frustration with the lack of a more complete standardized form but have not made any decisions. It is requested this instance of GPAC make a decision what content to include in a more complete standardized form. There was some discussion of desired information, though it was also noted the committee felt they were getting the information they needed currently. Jeff volunteered to create a list of items and share with the committee for all members to edit. The plan was to do so over Christmas so we could have something before the next GPAC meeting. There was additional discussion of items/information the committee would like to have but might not be able to be provided on a new template, such as historical practice (i.e., what the committee has done in similar situations). The committee also stated they would be interested in tracking outcomes from our decisions and what happened with students to help inform future practice.

**2. Proposed Policy Revision on Transfer Credits for Graduate Certificates**

(Suzanne Moore) – <https://uml.curriculog.com/proposal:2879/form> Proposed policy

revision that would remove limit to transfer credits taken as an undergraduate to a graduate certificate. This item was withdrawn by Suzanne after email discussions raised the concern of triple counting of credits and will pursue more targeted relief in her program.

3. Item from the floor: Clarification of BS/MS application requirements

A point was raised that current policy is not explicit about the requirement students apply for the BS/MS program before graduating with a BS. Several members expressed interest in the potential of recruiting students who graduate then quickly realize how useful an MS would be. The registrar said a policy allowing students to apply to BS/MS after finishing the BS wouldn't present any logistical or process issues. There is a question of how our practice aligns with other institutions, are our current practices behind others or would this change represent a pioneering approach and whether accreditation could be impacted. The committee expressed interest in putting in more work to explore a larger change to our BS/MS policies and not just a simple clarification. Further discussion is needed to determine next steps to formulate an updated policy.

Motion to adjourn Noah Van Dam, Seconded by Neil Shortland. Approved: Yes 8, No 0, Abstain 0. Adjourned 5:04 PM

**Next GPAC Meeting:** Tuesday February 17, 2026 at 3:30-5:00pm in Alumni Hall 102.