# CAM Field Production Cheat Sheet

## Before you walk out the door:

* Check your equipment! Do you have:
	+ Charged batteries?
	+ Media (tape or SD Card) to record your footage?
	+ A microphone?
	+ A cable to connect the microphone to the camera?
* Have you checked connections and seen appropriate audio levels on the camera?
* Bring your plan and check off as you record shots and interview questions.
* Know what time you need to return.

## While you are taping, remember to:

* Check your white balance.
* Check focus
* **Frame each image using ‘rule of thirds!’** It will be easier and lead to higher quality images if you use footage as is than to manipulate it later.
* You can ask people to do an action twice if you need to tape a different angle.
* Make sure dialog is recorded at the proper levels, between -6 and -12 db (listen through headphones while recording to be sure)

## Before you finish taping, ask yourself:

* Do you have a variety of images that will help you edit?
* Do you have all the audio you need from the field?
* Are you sure you taped?
* Is there anything else that the crew thinks would be helpful?

It is easier to get everything the first time around!!!

