What you need to do to prepare for your co-op

1. Attend all Co-op Scholars Events – dates and invitations are sent to your UMass Lowell email account, so please be sure to check it regularly.
2. Prepare a resume – use the Career Services office as a resource.
3. Check the co-op opportunities that faculty/community mentors have posted; the opportunities will be posted on www.uml.edu/jobhawk. Job for summer co-ops are posted in February and academic year co-ops in April.
4. Submit your resume for the opportunities that interest you, interview and accept a position before the deadlines provided at orientation.
5. Most Important: Keep your Grades Up!

Main Contacts:
- Coop_Scholars@uml.edu – General Questions - 978.934.2892
- Adrianna_Morris@uml.edu—Director – Research in Engineering, Science & Business
- Vanessa_Farzner@uml.edu – Community – Research in Arts, Humanities & Social Sciences
- Jennifer_KeeneCrouse@uml.edu – Research in Health Sciences

Other Contacts:
- TheSolutionCenter@uml.edu – Financial Aid – 978.934.2000
- StudyAbroad@uml.edu – International Experiences – 978.934.4660
- Matthew_Austin@uml.edu—Campus Housing & Apartments – 978.934.5503
- Career_Services@uml.edu – Resume Support – 978.934.2355

Important websites
- Jobs - www.uml.edu/jobhawk
- Campus Housing - www.uml.edu/student-services/reslife/residence%20halls/university-apartments.html
- Past Co-op Examples - www.uml.edu/Research/Student-Opportunities/Undergraduate-Research/default.aspx