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Julie Chen  
Chancellor

## OFFICE OF THE CHANCELLOR

September 18, 2025

Lisa A. Calise  
Senior Vice President & Treasurer  
Administration & Finance  
University of Massachusetts President's Office

Dear Lisa,

In accordance with the University of Massachusetts Procurement Policy, attached is an updated delegation of signature authority for the UMass Lowell Campus.

If you have any questions regarding this matrix, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Julie Chen'.

Julie Chen, Ph.D.  
Chancellor

JC/dh  
Enclosure

UNIVERSITY OF MASSACHUSETTS LOWELL  
CHANCELLOR'S DELEGATION OF SIGNATURE AUTHORITY\*  
(Non-Personnel) (OCTOBER 1, 2025)

Name	Professional Services performed by Consultants (1)	Contracts for labor and materials (Construction - M.G.L c. 149 and M.G.L. c. 30, \$39M (2)	Lease of University Real Property to Others ≤ 5 years (3) (4)	Lease of Third Party Equipment & Real Property (3)	Sponsored Programs Grants- Applications, Proposals, Awards, MOU's, CDA's, MTA's, ISA's, See **below	Non-Sponsored Programs Licenses, ISA's, MOU's, non-research CDA's (5), see **below	Operations Services
Chen, Julie Chancellor	No Limit	No Limit	No Limit	No Limit	≤\$25,000,000	X	No Limit
Arrigo, Brian Deputy Chief Financial & Operating Officer	No Limit	No Limit	No Limit	No Limit	≤\$10,000,000	X	No Limit
Black, Jacqueline Sr. Executive Director, Sponsored Programs & Research Integrity	≤\$100,000				≤\$5,000,000		
Evans, Brenda (6) Dean of Student Affairs & Wellness	≤\$100,000						
Hartman, Joseph Provost & Vice Chancellor of Academic & Student Affairs	≤\$100,000				≤\$5,000,000	X	
Holloway, Joanna Kim Associate Vice Chancellor, Research & Innovation Acceleraton	≤\$100,000					X	
Hoole, Thomas Sr.Exec.Dir.Busn. Ops & Strategic Initiatives	≤\$500,000	≤\$3,000,000	No Limit	No Limit	≤\$5,000,000	X	No Limit
Kohl, James (6) Dean, Student Affairs & Experiential Learning	≤\$100,000						
Maglia, Anne Vice Chancellor, Research, Innovation & Economic Dev.	≤\$100,000				≤\$10,000,000	X	
Miliano, Thomas Associate Vice Chancellor Admin Svs and EEM	≤\$500,000	≤\$3,000,000	No Limit	No Limit		X	No Limit
Nolan, Gary Director Facilities Management Procurement	≤\$100,000	≤\$500,000		≤\$100,000			\$100,000
Pilon, Cody, Associate Director OSP Agreements Administration	≤\$100,000				≤\$2,000,000		

\*Delegation of Signature Authority does not supersede procurement requirements of BOT Policy T92-031, Appendix A. Enforcement of BOT Policy is delegated to Chief Procurement Officer.

\*\*This category includes Revenue generating UML Partnerships and/or Agreements.

(1) General Counsel must review all agreements > \$100,000. UPST will provide prior notice to President's Office of all Consultant Services >\$300,000.

(2) All construction projects > \$250,000 require DCAM/UMBA management or delegation (case by case under \$2M)

(3) Agreements relating to any interest in real property require General Counsel review.

(4) Any Lease of University Real Property exceeding 5 years requires President approval.

(5) CIO must review all Information Technology requisitions in accordance with BOT Policy T08-086.

(6) Those related to Student Activities under limits designated by the V.C. for Finance & Operations

CDA: Confidentiality Disclosure Agreement (CVIP)

MTA: Material Transfer Agreement (CVIP)

ISA: Interdepartmental Service Agreement

MOU: Memorandum of Understanding