



University Crossing
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Steven H. O’Riordan
Vice Chancellor

OFFICE OF FINANCE AND OPERATIONS

January 25, 2023

Lisa Calise
Senior Vice President for Administration & Finance
and Treasurer
University of Massachusetts
One Beacon Street, 31st Floor
Boston, MA 02108

Dear Lisa,

In accordance with the University of Massachusetts Procurement Policy, attached is an updated delegation of signature authority for the UMass Lowell campus.


If you have any questions regarding this matrix, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'S. O'Riordan', with a long horizontal flourish extending to the right.

Steven H. O’Riordan,
Vice Chancellor for Finance and Operations

UNIVERSITY OF MASSACHUSETTS LOWELL
CHANCELLOR'S DELEGATION OF SIGNATURE AUTHORITY*
(Non-Personnel)

 Name	Professional Services performed by Consultants (1)	Contracts for labor and materials (Construction - M.G.L. c.149 and M.G.L. c. 30, §39M (2)	Lease of University Real Property to Others ≤ 5 years (3) (4)	Lease of Third Party Equipment & Real Property (3)	Sponsored Programs Grants - Applications, Proposals, Awards, MOU's, CDA's, MTA's, ISA's	Non-Sponsored Programs Licenses, ISA's, MOU's, non-research CDA's (5)	Operational Services
Chen, Julie Chancellor	No Limit	No limit	No Limit	No Limit	X	X	No Limit
Black, Jacqueline Executive Director, Office of Research Administration	≤\$50,000				X		
Evans, Brenda (6) Dean of Student Affairs & Wellness	≤\$50,000						
Hartman, Joseph Provost & Vice Chancellor of Academic & Student Affairs	≤\$50,000				X	X	
Hoole, Thomas Chief Procurement Officer	≤\$300,000	≤\$3,000,000	No Limit	No Limit		X	No Limit
Kohl, James (6) Dean, Student Affairs & Enrichment	≤\$50,000						
Maglia, Anne Vice Chancellor, Research & Innovation	≤\$50,000				X	X	
Miliano, Thomas Associate Vice Chancellor Admin Svs and EEM	≤\$50,000						
Nolan, Gary Associate Director Facilities Management	≤\$100,000	≤\$250,000		≤\$100,000			\$100,000
O'Riordan, Steven Vice Chancellor Finance & Operations	No Limit	No limit	No Limit	No Limit	X	X	No Limit
Parquette, Arlene Associate Vice Chancellor for Industry Partnerships and Economic Development	≤\$50,000					X	
Puryear, Susan Associate Vice Chancellor for Research Administration, Integrity and Development	≤\$50,000				X		

*Delegation of Signature Authority does not supersede procurement requirements of BOT Policy T92-031, Appendix A. Enforcement of BOT Policy is delegated to Chief Procurement Officer.

(1) General Counsel must review all agreements > \$100,000. UPST will provide prior notice to President's Office of all Consultant Services >\$300,000.

(2) All construction projects > \$250,000 require DCAM/UMBA management or delegation (case by case under \$2M)

(3) Agreements relating to any interest in real property-require General Counsel review.

(4) Any Lease of University Real Property exceeding 5 years requires President approval.

(5) CIO must review all Information Technology requisitions in accordance with BOT Policy T08-086.

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(6) Those related to Student Activities under limits designated by the V.C. for Finance & Operations

CDA: Confidentiality Disclosure Agreement (CVIP)

MTA: Material Transfer Agreement (CVIP)

ISA: Interdepartmental Service Agreement

MOU: Memorandum of Understanding

Updated 1/25/2023