



Learning with Purpose

ART & DESIGN DEPARTMENT

Senior Studio Application Guidelines

ELIGIBILITY

Students who have completed 92 “B.F.A. applicable” credits are eligible to apply for Senior Studio.

TIME FRAME

Senior Studio is the capstone two-course sequence of the four-year B.F.A. degree and thus is taken in the last two semesters of your enrollment in the program.

COURSE EXPECTATIONS

Senior Studio Seminar Students are required to research, develop and produce a mature, coherent and substantial body of work representing 6 credits that will be presented to the faculty of the Senior Studio Committee for evaluation as well as exhibited to the public in the BFA Senior Studio exhibition.

COURSE OBJECTIVES

- to understand and appreciate the value of research—whether personal, cultural, analytical, or historical—and learn to apply it to the development and production of a body of work in art or design.
- to develop and produce a coherent, mature and substantial body of work that reflects creative thinking, concept development, and sophistication in the articulation of one’s ideas; i.e., be able to understand and analyze the work’s significance and meaning within cultural, sociological, and historical contexts.
- to reinforce the hunger and passion for rigorous investigation.
- to produce work that goes beyond the ordinary and the expected.
- to continue to develop lifelong art making habits and remain appreciative of the creative contributions of others.

APPLICATION COMPONENTS

1. Portfolio
2. Application Form
3. Advisement Report
4. Final DIG Form

PORTFOLIO OVERVIEW

Consider your portfolio to be a record of your creative skills, talents, and artistic experiences to date. Preparing a portfolio, therefore, requires careful consideration of the pieces that are going to demonstrate your ability to work effectively and successfully in the course.

PORTFOLIO COMPONENTS

A completed portfolio must include fifteen (15) pieces that represent—in breadth and depth—the level of your understanding and competence in your chosen concentration field. Ten (10) of the works should have a direct bearing and significance on the research and creative work you are proposing to accomplish in the course. The remaining five (5) pieces should be carefully selected to augment your proposed direction.

PORTFOLIO ATTRIBUTES

Work submitted for the portfolio must be original work, neatly presented, well organized by discipline and clearly labeled with your name, title if any, semester or year of production, and course affiliation. Portfolios should be presented as a digital pdf. In digital media, and time-based media, screen shots should be included with links to files. Flash Drives should be burned and carefully labeled).

PDF GUIDELINES

If you are using digital images you should use Adobe Acrobat to create a pdf portfolio. Please confirm with your requested Senior Studio Faculty the preferred format for your portfolio. Name file with your LastName_FirstName.pdf

Creating a PDF Portfolio

Merge multiple files into one pdf file with Adobe Acrobat.

Launch Acrobat and do one of the following:

Choose File > Create > Combine Files into a single pdf.

1. Click the Create button on the left side of the task bar and select Combine Files Into A Single PDF.
2. At the top left of the Combine Files dialog box, click Add Files and choose the files to include. The files do not have to be in PDF format.
3. Hold down the Control key (Windows®) or Command key (Mac OS) to add more than one file at a time. Click Open.
 - To add files from cloud-based storage, click the Open from Online Account button of the open files dialog box.

4. In the Thumbnail view, drag and drop files and pages into the desired order.
5. If your file has multiple pages, double-click the file to expand it. Rearrange or delete pages. Doubleclick to collapse the file.
6. When you are done, click Combine Files. Your new PDF file is created.

Adding Web Links Using the Link tool

Choose Tools > Content > Link.

The pointer becomes a cross hair, and any existing links in the document, including invisible links, are temporarily visible.

Drag a rectangle where you want to create a link. This is the area in which the link is active.

In the Create Link dialog box, choose the options you want for the link appearance.

Select one of the following link actions:

Go To A Page View Click Next to set the page number and view magnification you want in the current document or in another document (such as a file attachment), and then click Set Link.

Open A File Select the destination file and click Select. If the file is a PDF, specify how the document should open (for example in a new window or within an existing window), and then click OK.

Note: If the filename is too long to fit in the text box, the middle of the name is truncated.

Open A Web Page Provide the URL of the destination web page.

Custom Link, Click Next to open the Link Properties dialog box. In this dialog box, you can set any action, such as, reading an article, or executing a menu command, to be associated with the link.

Adding Interactive Content:

Open the portfolio file in Acrobat and select the Tools pane.

Click Interactive Objects and then select Multimedia > Video.

Select with the cursor the area where you want to add the video.

Browse to the desired video file and click OK. .

Please upload portfolio pdf to:

<https://www.uml.edu/service/Apps/ArtReviewAndTracking/SubmissionForm>



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ART & DESIGN DEPARTMENT Senior Studio I Application
3 credits

Date:

Name:

Student ID Number:

Address:

Tel:

Cell:

UML Email:

Proposed area of study:

This application must be printed and submitted with your portfolio, SIS Advising Report (view as pdf and print as pdf), completed DIG form and Statement of Intent.
(See next page)



Learning with Purpose

Senior Studio Application

STATEMENT OF INTENT

A brief description of your plan for the six credits of work (*at least one-half page*).