

COMMUNITY AND SOCIAL PSYCHOLOGY

Thesis and Project Handbook

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I. INTRODUCTION AND OVERVIEW

All matriculated students in Community Social Psychology have the option to complete either a Thesis or a Project. These represent an integrative piece of significant independent work and scholarship. The Thesis will be larger in scope, more formal, and more rigorous than the Project, and it must involve empirical research.

Thesis

The Thesis will

- Be completed over the course of two semesters (usually consecutive), counting for 6 credits toward the degree
- Involve a Thesis Committee of three faculty
- Be written in accordance with University guidelines
- Be defended by the student in front of the Thesis Committee at a public meeting

The Thesis will always be a piece of quantitative and/or qualitative research, involving a review of literature, the clear statement of a research question, the design of an appropriate method for collecting data, and the analysis of results as the basis for drawing conclusions.

Project

The Project will

- Typically be completed over the course of one academic semester, counting for 3 credits toward the degree
- Be carried out under the supervision of one faculty member
- Be written in accordance with guidelines established by the graduate program
- Involve an appropriate form of public presentation

The Project may also be a piece of research, though narrower in scope and more focused than a Thesis (e.g., a pilot study or a program evaluation). It may also involve the development, implementation and evaluation of an action-oriented intervention.

In deciding between Thesis and Project, students should understand that they are equally valued by the Graduate Program as significant contributions by students and as demonstrations of the knowledge and skills they have acquired. The Thesis might be a good choice for students interested in enhancing their research skills, and it might also benefit those who are thinking of going on to a doctoral program and a possible career in university teaching and research. The Project might be a good choice for students interested in enhancing their program design, intervention and evaluation skills, and it might also benefit those students pursuing careers in human services and community development.

Note: Since the Project carries 3 credits, compared to 6 for Thesis, Project students will have to take one additional course to complete the total of 36 for the degree. 4

II. PROCEDURES

Students are encouraged to begin thinking about and discussing with faculty possible ideas for a Thesis or Project early in their course of study. However, formal Thesis or Project work does not typically begin until after the student has completed between 12 and 18 credits of coursework, including both Introduction to Community and Social Psychology and Applied Research Methods.

Students initiate Thesis or Project work by completing the following steps by the end of the semester before they actually begin their Thesis or Project:

1. Select a faculty member to serve as Project Advisor or as Thesis Advisor and Chair of Thesis Committee
2. Complete Thesis/Project Form #1, with Advisor's signature, and file it with the Program Coordinator
3. Register in advance for 47.733 (Project) or 47.743 (Thesis) – the specific section number should be the number assigned to the faculty member chosen as Project or Thesis Advisor

Once registered, students carry out Thesis or Project work by completing the following sequence:

1. (Thesis only) In consultation with the Thesis Advisor, students will select two additional faculty to serve as members of the Thesis Committee and will file Thesis Form #2 with Program Coordinator
2. Develop a written Thesis or Project Proposal, and after its approval by Advisor or Committee, file Thesis Form #3/Project Form #2 with Program Coordinator

(For the Thesis, the Proposal is typically completed and approved no later than the end of the first semester; for the Project, the Proposal is typically completed and approved within the first few weeks of the semester)

3. For all research with human participants, obtain approval of University's Institutional Review Board (this approval must be obtained in advance of doing the actual research)
4. Meet regularly with Advisor/Committee and carry out the work specified in the Proposal
5. Complete the written Thesis or Project
6. Defend the Thesis, or arrange suitable presentation of the Project, and obtain faculty signatures on Thesis Form #4/Project Form #3 to be filed with Graduate Coordinator.
7. Prepare final draft of Thesis for submission to University Library, or of Project for submission to Graduate Program office
8. Obtain required signatures on Degree Clearance form (assuming all other degree requirements have also been met)

Additional details concerning all these steps are spelled out in the next several pages. Copies of all forms are appended to the end of this Handbook. 5

III. DEVELOPING AN IDEA

The idea for your Thesis or Project can come from many sources:

- The graduate courses you have taken
- Discussions with faculty and fellow students
- Books and articles you have read
- Your Practicum experiences
- Workshops and conferences you attend
- People you meet in the community

Regardless of the source, the idea should definitely be an issue or problem or question or challenge that excites you, that arouses your curiosity.

As the idea begins to take shape, you should begin discussions with some of the faculty. You could start with your Faculty Advisor or with a faculty member whose course you are currently taking or have taken. Your Student Handbook includes profiles of all the full-time faculty, so you can look for someone whose interests match your own.

Don't be bashful about initiating these conversations. Don't feel as though you have to have the whole Thesis or Project figured out before you start talking to faculty. Members of the faculty welcome the opportunity to talk with you about your ideas, and whether they become involved in your Thesis/Project or not, they will gladly share their thoughts and offer you advice and encouragement.

These conversations will help you not only to get your ideas into shape but also to decide whether it would be better for you to choose to complete a Thesis or a Project. If your idea tends to focus on a question that can be investigated through the collection and analysis of data, then you are most likely thinking in terms of a Thesis (although some research, particularly if very focused, can be suitable for a Project). If your idea relates more to a need in the community that you see and would like to address, then you are most likely thinking in terms of a Project.

As you begin to develop your idea, also think about a timetable. Since a Project is ordinarily completed over the course of one semester, it is important that your plan is already fairly well thought out by the time the semester begins, and also that your plan is doable within 3 to 4 months. If your idea is larger in scope such that it will require more time to develop or carry out, then it will probably make more sense to think of doing a Thesis.

Copies of completed Theses and Projects are available for inspection in the Graduate Program office. Spending some time looking over examples of work done by other students can give you a better understanding of what they entail and might also help to stimulate your thinking. 6

IV. SELECTING AN ADVISOR (AND COMMITTEE)

The Thesis or Project Advisor is the person who will be most responsible for helping you through the entire Thesis/Project experience. He or she must be a full time member of the UMass Lowell Psychology Graduate faculty and will also serve as your Faculty Advisor for the duration of your studies.

Note: All graduate students are assigned a Faculty Advisor when they begin their studies. However, you are free to choose any fulltime member of the Graduate faculty to become your Thesis or Project Advisor.

As you have conversations with faculty about your ideas, you should begin to think about who will be best able to serve as your Project or Thesis Advisor. Your choice will be based on several considerations:

- Whose interests and expertise most closely match up with your ideas?
- Are you comfortable with this person and do you feel that he or she will be able to provide you with the help and support you need?
- Do your schedules match up well enough that you will be able to meet together on a fairly regular basis?

Feel free to talk with your fellow students, with graduates of the program, and with any of the faculty to seek their input.

When you feel as though you have found the right person, you will arrange to meet to make the formal request. In most instances, faculty will readily agree to serve, but be prepared for the possibility that schedule conflicts or pressures of other commitments might prevent this. In that event, that faculty member should be able to advise you about whom else you might approach.

Once you have chosen your Advisor and obtained his or her consent, you will then complete Thesis/Project Form #1 and submit it to the Graduate Coordinator.

If you choose to complete a Project, you will work with a single Project Advisor. If you choose to complete a Thesis, you will need to select two other faculty members to be on your three-person Thesis Committee. One of these two must be a fulltime member of the UML Psychology faculty; the other may be anyone else that you and the first two members agree would be appropriate, provided the individual holds at least a Master's degree or its equivalent in a relevant field. (Exceptions to these rules for Thesis Committee membership may be granted by the Graduate Program Committee.)

In selecting these two other committee members, the same considerations listed above still apply. In addition, it helps to think of getting a range of expertise so that you will have skilled guidance in all aspects of your Thesis. Your Thesis Advisor will be your best guide to help you decide whom else to invite onto your committee.

Once you have chosen the other two members of your Thesis Committee, you will then complete Thesis Form #2 and submit it to the Graduate Coordinator. 7

V. EARNING THESIS/PROJECT CREDITS

For the 36 credits required for your degree, you will be able to count 6 credits of Thesis (47.743) or 3 credits of Project (47.733).

Ordinarily, this means registering for 3 credits of Project for one semester or registering for 3 credits of Thesis in two different (usually consecutive) semesters.

Graduate School rules allow for students to register for 6 or 9 credits of Project or Thesis in a single semester. This enables students to maintain fulltime status if they are not taking enough other credits in the same semester (but bear in mind that your tuition is charged based on the number of credits). Note that no matter how many credits of Thesis or Project you earn, you can still only count 3 credits of Project or 6 credits of Thesis toward the 36 credits required for your degree.

Before you can register for Thesis or Project for the first time, you must have already selected your Thesis or Project Advisor, and you must have already filed Thesis or Project Form #1.

When you register for Thesis (47.743*) or Project (47.733*), you will also have to designate a Section # (7xx). Each faculty advisor has a unique section number; select the section number that corresponds to your Thesis or Project Advisor.

When registering for Thesis or Project for the first time, it is advisable to register well in advance of the new semester, to give yourself a "head start" and to enable you to initiate discussions with your Advisor. Although the Thesis is supposed to be completed in 2 semesters and the Project in 1, students sometimes require more time. For as long as you are actively utilizing university resources (meeting regularly with your advisor or committee, using the library, conducting research on campus, etc.), you are required to continue to register for 47.733 or 47.743 (but note that any credits earned in excess of 3 for Project or 6 for Thesis are not counted toward the 36 required for the degree). If you are in the final stages of Thesis or Project work, where you are working primarily off campus on your own, you may then register for Continued Matriculation, 00.601 and pay the lower tuition rate.

Work on your Thesis is graded as PR (in Progress) for the first semester if you complete or are close to completing your Proposal, and S (Satisfactory) for the second semester if you pass your Thesis Defense, or PR if you have made good progress but haven't yet passed your Defense. A grade of NC (No Credit) is used only in a semester in which you have made no real progress at all. Once you pass your Thesis Defense, you are given an S (Satisfactory). Work on your Project is graded as S (Satisfactory), U (Unsatisfactory), or I/U (Incomplete, which later changes to Unsatisfactory if the work is not completed by the end of the next semester).

*When you sign up for 6 or 9 credits, these course numbers become 746 or 749, or 736 or 739, with the last digit indicating the number of credits 8

VI. PREPARING THE THESIS/PROJECT PROPOSAL

Before you can actually begin your Thesis or Project work, you must submit a written Thesis or Project Proposal for approval.

Thesis Proposal

The Thesis Proposal is submitted to all members of the Thesis Committee for approval. This should be done by the end of the semester in which you first register for 47.743. When this Proposal is approved, complete Thesis Proposal #3 and submit it to the Graduate Coordinator.

The Thesis Proposal is typically 12-20 pages in length. It must include the following:

1. An Introduction that presents a careful review of relevant literature that leads up to and supports the proposed research and its significance, with a clear statement of the research questions or hypotheses
2. A detailed description of the research methods to be employed, including descriptions of the research design and procedure, participants and how they will be recruited, methods of measurement to be employed, equipment to be used, etc.
3. A Reference List in APA format

Project Proposal

The Project Proposal is submitted to the Project Advisor for approval. You must also distribute copies of the proposal, attached to the Project Proposal Cover Sheet, to all graduate faculty members in Psychology; they will review your proposal and share their comments and suggestions with your Project Advisor. All this

should be done by the end of the 2nd week of the semester in which you first register for 47.733. When this Proposal is approved, you should complete Project Proposal #2 and submit it to the Graduate Coordinator.

The Project Proposal is typically 2-4 pages in length. It should include the following:

1. A brief review of relevant literature and presentation of a conceptual framework to link the intervention to the field of community social psychology
2. A summary of the identified need and what the intervention is intended to accomplish
3. A summary of the methods to be employed in the intervention and a rationale for them
4. A brief statement of how their impact will be evaluated
5. A short list of references used in identifying the conceptual framework, the need to be addressed and the methods to be employed

A Project may also be a piece of empirical research, in which case the Proposal should include the following:

1. A brief summary of relevant literature
2. The research question and what the research is designed to discover

3. A description of the research design and procedure

4. A short list of references used in developing the research question

VII. IRB APPROVAL

The University requires that all research with human participants must be approved in advance by the University's Institutional Review Board (IRB). Before beginning any research with human subjects, students must submit the appropriate IRB forms, available (with instructions) at: www.uml.edu/centers/IRB/IRB99/instructions.html

Since the Thesis must be a piece of research, and because it becomes a public document, every Thesis will require IRB approval. Submission to the IRB does not require a copy of an approved Thesis Proposal. However, once you receive IRB approval for your proposed research methodology, you may not change the methodology without again seeking IRB approval of the proposed change. Thus, you can begin working on the IRB materials at any point but you should not actually submit them until your Thesis Proposal, or at least the proposed methodology, has been approved by your Thesis Committee. Some Projects will also require IRB approval:

- When the Project is clearly a piece of research, with a defined research question and with human participants from whom data will be collected in search of an answer (this would not usually include program evaluation research, as long as the results are only presented to people associated with the program being evaluated)
- When there is any expectation that results of the Project, if based on data collected from Project participants, will be published or presented in a public forum (a presentation to a closed meeting of people directly associated with the Project would not be considered a public forum)
- When the Project entails interventions that expose participants to more than a minimal risk of physical or psychological harm (that is, more than what people face in daily life), or where the participants are vulnerable (by virtue of age, disability, etc.) or under undue pressure to participate

Your Project Advisor will assist in the determination of the need for IRB approval. Projects that do not appear to require IRB approval might nonetheless be referred by your Advisor for review by a faculty committee within the Graduate program. This committee might then determine that submission to the IRB is required, or it might make suggestions about how the Project could be modified to eliminate the need for IRB approval.

Depending on the nature of the proposed research in terms of such issues as potential risks to subjects and use of deception, IRB approval can occur within less than a month but can also require clarifications and revisions of proposed methodologies that might require additional time for final approval. Such approval is often obtained during the semester in which you first register for Thesis or Project, but you should be prepared for possible delays, and you may not begin your actual data collection until you have final IRB approval.

Please note that to be able to publish or present any project or thesis that included research with human participants, IRB approval must have been obtained prior to the research; requests for retroactive approvals will not be considered. 10

VIII. WRITING THE THESIS/PROJECT

Thesis

Because the written Thesis becomes an integral part of the body of knowledge in Psychology, there are very specific requirements that govern it. The UML Graduate School has established a number of requirements, or specifications, for writing and submitting the Thesis that must be followed. Hard copies of the "Thesis and Dissertation Guide" are available through the Graduate Office or can be downloaded (Acrobat format) from www.uml.edu/grad.

In addition, the Department requires that students follow what is known as "APA (American Psychological Association) style," presented in detail in the current edition of the APA's Publication Manual. Copies are usually available through the University bookstores and at the University library, or can be ordered from the APA (cost is around \$24.00) at www.apa.org. Copies might also be available in the Graduate Office. The UMass Lowell library also contains two on-line summaries of APA style: go to www.uml.edu, click Library, click Electronic Resources, click Psychology Resources, then scroll down to the section headed "Style Sheets."

Since the Thesis must involve research, the Thesis format follows the guidelines required by most scientific periodicals in Psychology:

1. Abstract: A succinct (no more than 150 words) summary of the Thesis
2. Introduction: A critical review of relevant literature to support the derivation and statement of specific research questions or hypotheses
3. Method: A detailed description of the research methods employed, including subsections for research design and procedure, participants, measures, equipment, and data analyses
4. Results: The presentation, in both text and graphics form, of the major results, including summary of statistical analyses and whether or not significant and expected answers were found
5. Discussion: A summary of the findings and whether or not they support the original hypothesis or answer the original question, along with an analysis of possible weaknesses or limitations in the research, discussion of potential importance and implications, and suggestions for future research
6. References: A listing of all references cited in the paper, following APA format
7. Appendices: Copies of materials used in the research and perhaps also more detailed presentations of data

There is no required length for a Thesis. Depending on the nature of the research, the issues involved, the amount of data to be presented, and so on, a Master's Thesis might be as few as 50 pages but could be 100 pages or more (not including Reference and Appendix pages).

Note that the Introduction and Method sections noted above correspond to the Introduction and Method presented in the Thesis Proposal. It is likely that in the final Thesis version, they will be somewhat expanded and edited, but by having already completed the Proposal, you have already written at least one-quarter to perhaps more than one-third of your final Thesis. 11

Project

If a Project is a research study (though less detailed or extensive than Thesis research), the format for the written Project Report is the same as shown above, with two exceptions: it is likely to be shorter in total length, and it does not have to conform to the Graduate School specifications.

Most Projects, however, involve the design and implementation of interventions to address an identified need or problem or challenge in the community. In this case, the format for the Project Report is slightly different:

1. Abstract: A succinct (no more than 150 words) summary of the Project
2. Introduction: A clear statement of the problem or issue to be addressed, how the need for intervention was determined or assessed, and a review of relevant literature to help put the problem and need into a broader conceptual framework within community and social psychology
3. Goals and Objectives: A careful description of the proposed intervention and what it is intended to accomplish and how the expected outcome will be assessed, along with a review of relevant literature to establish a connection between the intervention strategies and the principles and methods of community and social psychology
4. Implementation: A step-by-step description of the Project as it was implemented over time
5. Evaluation: A formative evaluation of the project itself, and a summative evaluation of the results achieved and whether the results were in line with the initial goals and objectives, based on qualitative and/or quantitative data employing such methods as interviews, surveys and questionnaires, observations, etc.
6. Summary and Conclusions: A re-statement of what the Project was intended to accomplish and what it in fact accomplished, a discussion of the implications for the participants, the community, and the field of community and social psychology, and a critique of what was done and recommendations for future action and research
7. References: A listing of all references cited in the paper, following APA format
8. Appendices: Copies of materials used and/or produced (e.g., manuals, directories)

Again, there is no required length for a Project Report, but it should still be a significant piece of work, probably in the range of 35 pages (not including Reference and Appendix pages). Whether the Project involves research or the design, implementation and evaluation of an intervention, using the APA Publication Manual is recommended. 12

IX. DEFENDING THE THESIS/PRESENTING THE PROJECT

Once you and your Thesis Committee agree that the thesis research has been completed and that the thesis itself has been written in acceptable, near-final form, you and your Thesis Advisor will make arrangements with your Committee for an oral Thesis Defense. The Defense is a public event, open to any member of the University community. At least 10 days prior to the actual defense, your Thesis Advisor should submit a request for a university-wide e-mail announcement, listing your name, your Advisor's name, the title of your Thesis, the degree and program for which the Thesis is submitted, and where and when the defense will take place.

At the Defense, you will begin with a brief presentation of the research (along with handouts, overhead slides, etc., as needed), usually speaking for about 15 to 20 minutes. Your Thesis Advisor then begins the period of questioning, with questions and comments permitted from anyone in attendance, continuing for another 30 to 60 minutes. Questions might be raised about any part of your research and what you have presented in the Defense and in the Thesis itself; questions might also ask you to think beyond what you have done.

At the conclusion of the questioning, the Thesis Committee meets in private to discuss the Thesis and your defense and to determine whether or not to give its approval, with its decision communicated immediately to you.

Given that you have been receiving feedback from your Committee throughout the whole process, failure to achieve approval at a Thesis Defense is a rare event. Nonetheless, you are expected to prepare carefully and to anticipate challenging questions. You should also expect that approval will be conditional and that you will be asked to make some revisions to your Thesis document.

There is no comparable defense of a Project (even when the Project involves research). However, once you complete, or near completion of, your written Project Report, you will be required to make a formal presentation of the work. The Graduate Program schedules a symposium at least once a year at which students are invited to present their Projects to faculty and other students. Alternatively, you and your Project Advisor might arrange for you to present your work in the community or to members of the organization where the project was conducted. Please note that if your project involved any form of research with human participants, no form of public presentation is permitted unless you had first obtained IRB approval. Presenting in the on-campus symposium or presenting to a closed-to-the-public meeting of the organization where the project was conducted is not considered a "public" presentation. 13

X. SUBMITTING FINAL DOCUMENTS FOR GRADUATION

Thesis defenses and Project presentations are typically not scheduled until a near-final draft of the Thesis or Report has been completed. In some instances, there might still be some minor missing data or materials that would have to be included in a final version. It is also often the case that the oral defense or presentation leads to some request for additional work, such as minor edits of text, re-analyses of data, or further consideration of certain issues.

For a Thesis, once you have completed all final corrections, the Graduate School and the Department require that the Thesis be checked by your Thesis Advisor to ensure that it meets the specifications referred to in Section VIII. You also need to get signatures from your Committee members on the required Title and Signature Page that must be the first page of every Thesis.

You will be required to submit two copies to the Library for binding and microfilming (for which you will be charged about \$55.00). One copy stays in the Library and one is sent to the Graduate Coordinator for filing in the Graduate Program office. You may also request additional copies for yourself and for your Thesis Advisor and Committee.

For a Project Report, you make copies on your own; you should also place the copies inside suitable report binders or folders. One copy goes to your Project Advisor and one to the Graduate Coordinator for filing in the Graduate Program office.

At this time, you must be sure that Thesis Form #4/Project Form #3 has been completed and submitted to the Graduate Coordinator.

Typically, students will have completed all coursework and their Practicum by the time they finish their Thesis or Project. Therefore, the final submission of Thesis or Project is the next-to-last step in completing all degree requirements. The last step is for you to submit the Graduate School's Graduate Degree Clearance Form. You must request this form through the Graduate School in writing, using the Request form available from the Graduate School (or available at <http://www.uml.edu/grad/pdf/clearance.pdf>). The Graduate School will then mail you the form, with Step A of the form completed and signed. This form requires several signatures, and Thesis students must also attach a copy of their signed Title and Signature page. Since all this takes time, you need to initiate this process a month before the clearance date deadline.

This form, with all required signatures, must be submitted to the Graduate School on or before the date established each semester as the "last day to submit clearance forms," which usually falls in late September for summer graduates, early December for fall graduates, and late April for spring graduates (note that summer, fall and spring graduates are all invited to participate in June commencement ceremonies).

One final point: over the years, students have sometimes been able to prepare their Thesis or Project work for journal publication or presentation at a scientific or professional conference. There are also campus and university-wide conferences where students are encouraged to present their work. If this possibility interests you, you should discuss it with your Thesis or Project Advisor (who is usually invited to become a co-author/co-presenter with you). 14

Community Social Psychology Project Form #1

PROJECT ADVISOR REQUEST FORM

You should select a Project Advisor (who must be a fulltime member of the Psychology Graduate faculty) prior to the first semester in which you register for Project (47.733). Complete this form, including both your signature and the signature of your Project Advisor, and return three (3) copies to the Graduate Coordinator.

(Please print or type)

Student's Name Date:

Project Advisor's Name

Project Topic (brief summary)

I have discussed initial plans for my Project with the faculty member listed above, and that person has agreed to serve as my Project Advisor:

Student

(Signature) (Date)

Project Advisor

(Signature) (Date)

RETURN THREE COPIES TO GRADUATE COORDINATOR

Coordinator approval:

Graduate Coordinator

(Signature) (Date) 15

Community Social Psychology Project Form #2

PROJECT PROPOSAL APPROVAL FORM

A Project Proposal should be completed as early in the semester in which you have first registered for Project (47.733) as possible. You must distribute copies of your Project Proposal to all graduate faculty in Psychology for feedback, using the Project Proposal Cover Sheet. Once your proposal has been approved by your Project Advisor, complete this form, including both your signature and the signature of your Project Advisor, and return three (3) copies to the Graduate Coordinator.

(Please print or type)

Student's Name Date:

Project Advisor's Name

Approved Project Topic (title or brief summary)

I have completed a written proposal for my Project and distributed a copy to all graduate faculty in Psychology; this proposal has been approved by my Project Advisor:

Student

(Signature) (Date)

Project Advisor

(Signature) (Date)

RETURN THREE COPIES TO GRADUATE COORDINATOR

Coordinator approval:

Graduate Coordinator

(Signature) (Date) 16

Community Social Psychology Project Form #3

COMPLETED PROJECT APPROVAL FORM

Once you have successfully presented your Project and obtained approval from your Project Advisor for the final draft of your Project, complete this form, including both your signature and the signature of your Project Advisor, and return three (3) copies to the Graduate Coordinator.

(Please print or type)

Student's Name Date:

Project Advisor's Name

Title of Project

I have presented my Project, and my Project Advisor has approved and signed the final draft of my Project Report, a bound copy of which accompanies this form:

Student

(Signature) (Date)

Project Advisor

(Signature) (Date)

RETURN THREE COPIES TO GRADUATE COORDINATOR

Coordinator approval:

Graduate Coordinator

(Signature) (Date) 17

PROJECT PROPOSAL COVER SHEET

ACTION PROJECT

To: Graduate Faculty in Community Social Psychology

From:

Date:

I am a Master's degree student in Community and Social Psychology, and I am working on my Project under the supervision of

Name of Project Advisor

Please review the Proposal that I have attached to this cover sheet. If you have any feedback or suggestions for me, please pass them on to my Project Advisor.

Thank you for your time.

+++++

Brief review of relevant literature and presentation of conceptual framework

Comment

Summary of need and objectives

Comment:

Summary of intervention methods and their rationale

Comment:

Brief statement of how project will be evaluated

Comment:

Check here if you believe this Project might require IRB approval

Suggestions for useful resources and references (use other side as needed)

Graduate faculty name Date 18

PROJECT PROPOSAL COVER SHEET

RESEARCH PROJECT

To: Graduate Faculty in Community Social Psychology

From:

Date:

I am a Master's degree student in Community and Social Psychology, and I am working on my Project under the supervision of

Name of Project Advisor

Please review the Proposal that I have attached to this cover sheet. If you have any feedback or suggestions for me, please pass them on to my Project Advisor.

Thank you for your time.

+++++

Brief summary of relevant literature

Comment

Brief statement of research question and what the research is designed to discover

Comment:

Description of research design and procedure

Comment:

Check here if you believe this Project might require IRB approval

Suggestions for useful resources and references (use other side as needed)

Graduate faculty name Date 19

Community Social Psychology Thesis Form #1

THESIS ADVISOR REQUEST FORM

You should select a Thesis Advisor (who must be a fulltime member of the Psychology Graduate faculty) prior to the first semester in which you register for Thesis (47.743). Complete this form, including both your signature and the signature of your Thesis Advisor, and return three (3) copies to the Graduate Coordinator.

(Please print or type)

Student's Name Date:

Thesis Advisor's Name

Thesis Topic (brief summary)

I have discussed initial plans for my Thesis with the faculty member listed above, and that person has agreed to serve as my Thesis Advisor:

Student

(Signature) (Date)

Thesis Advisor

(Signature) (Date)

RETURN THREE COPIES TO GRADUATE COORDINATOR

Coordinator approval:

Graduate Coordinator

(Signature) (Date) 20

Community Social Psychology Thesis Form #2

THESIS COMMITTEE REQUEST FORM

In consultation with your Thesis Advisor, you must select two additional people to serve with your Advisor on your Thesis Committee: one must be a fulltime member of the Psychology Department, and the other may be anyone else that you and the first two members agree would be appropriate, provided the individual holds at least a Master's degree or its equivalent in a relevant field. Once you have selected your two additional members, complete this form, including both your signature and the signatures of all members of your Committee, and return three (3) copies to the Graduate Coordinator.

(Please print or type)

Student's Name Date:

Thesis Advisor's Name

Committee Members

I have discussed initial plans for my Thesis with the faculty members listed above, and each of them has agreed to serve on my Thesis Committee:

Student

(Signature) (Date)

Thesis Advisor

(Signature) (Date)

Committee Member

(Signature) (Date)

Committee Member

(Signature) (Date)

RETURN THREE COPIES TO GRADUATE COORDINATOR

Coordinator approval:

Graduate Coordinator

(Signature) (Date) 21

Community Social Psychology Thesis Form #3

THESIS PROPOSAL APPROVAL FORM

A Thesis Proposal should be completed by the end of the first semester in which you have registered for Thesis (47.743), or as soon thereafter as possible. You must submit your Thesis Proposal to your Thesis Committee for approval. Once it has been approved, complete this form, including both your signature and the signature of your Thesis Advisor, and return three (3) copies to the Graduate Coordinator.

(Please print or type)

Student's Name Date:

Thesis Advisor's Name

Approved Thesis Topic (title or brief summary)

I have completed a written proposal for my Thesis, and this proposal has been approved by my Thesis Committee:

Student

(Signature) (Date)

Thesis Advisor

(Signature) (Date)

RETURN THREE COPIES TO GRADUATE COORDINATOR

Coordinator approval:

Graduate Coordinator

(Signature) (Date) 22

Community Social Psychology Thesis Form #4

COMPLETED THESIS APPROVAL FORM

Once you have successfully defended your Thesis and obtained approval from your Thesis Committee for the final draft of your Thesis, complete this form, including both your signature and the signatures of all members of your Committee, and return three (3) copies to the Graduate Coordinator.

(Please print or type)

Student's Name Date:

Thesis Advisor's Name

Title of Thesis

Committee Members

I have defended my Thesis, and my Thesis Committee has approved and signed the final draft of my Thesis, a library-bound copy of which accompanies this form:

Student

(Signature) (Date)

Thesis Advisor

(Signature) (Date)

Committee Member

(Signature) (Date)

Committee Member

(Signature) (Date)

RETURN THREE COPIES TO GRADUATE COORDINATOR

Coordinator approval:

Graduate Coordinator

(Signature) (Date)