

Health/Safety Evaluation Plan Template



Health/Safety Goal 1:

Objective 1:	Evaluation Outcome Measure: If this objective were achieved, we would see _____.		
Evaluation Strategies* for Key Performance Indicators	Process (How, When, Who)	Status of Evaluation	Results of Evaluation Activity Implications for future action plans
<i>Example--Flex-time policy Measurement: Survey 75% awareness in first year; 50% or more satisfied</i>	<i>Jane Smith—by Oct 15 Add question to annual employee survey to measure satisfaction with new flex-time policy.</i>		

List **Key Performance Indicators** from IDEAS Steps 3 and 4 worksheets to measure short and long term outcomes of the activity or intervention. Be sure to capture “process” measures to evaluate implementation and participation.

Objective 2:	Evaluation Measure: If this objective were achieved, we would see _____.		
Evaluation Strategies* for Key Performance Indicators	Process (How, When, Who)	Status	Results, Implications for future action plans

List **Key Performance Indicators** from IDEAS Steps 3 and 4 worksheets to measure short and long term outcomes of the activity or intervention. Be sure to capture “process” measures to evaluate implementation and participation.

Health/Safety Goal 2:

Objective 1:	Evaluation Measure: If this objective were achieved, we would see _____.		
Evaluation Strategies* for Key Performance Indicators	Process (How, When, Who)	Status	Results, Implications for future action plans

List **Key Performance Indicators** from IDEAS Steps 3 and 4 worksheets to measure short and long term outcomes of the activity or intervention. Be sure to capture “process” measures to evaluate implementation and participation.

Objective 2:	Evaluation Measure: If this objective were achieved, we would see _____.		
Evaluation Strategies* for Key Performance Indicators	Process (How, When, Who)	Status	Results, Implications for future action plans

List **Key Performance Indicators** from IDEAS Steps 3 and 4 worksheets to measure short and long term outcomes of the activity or intervention. Be sure to capture “process” measures to evaluate implementation and participation.

Health/Safety Goal 3:

Objective 1:	Evaluation Measure: If this objective were achieved, we would see _____.		
Evaluation Strategies* for Key Performance Indicators	Process (How, When, Who)	Status	Results, Implications for future action plans

List **Key Performance Indicators** from IDEAS Steps 3 and 4 worksheets to measure short and long term outcomes of the activity or intervention. Be sure to capture “process” measures to evaluate implementation and participation.

Objective 2:	Evaluation Measure: If this objective were achieved, we would see _____.		
Evaluation Strategies* for Key Performance Indicators	Process (How, When, Who)	Status	Results, Implications for future action plans
Budget Available A detailed line item budget should be developed with the final health/safety evaluation plan.	\$ _____		

List **Key Performance Indicators** from IDEAS Steps 3 and 4 worksheets to measure short and long term outcomes of the activity or intervention. Be sure to capture “process” measures to evaluate implementation and participation.