**Overview:**
The Institutional Performance Program (IPP) process is meant to ensure the NCAA’s fundamental commitment to integrity in intercollegiate athletics. The University’s Self-Study must be submitted to the NCAA no later than May 15, 2016.

**Meeting Minutes:**

1. IPP Self-Study Review:
   - Subcommittee reports were completed. Academic data needs to be confirmed as the most recent.
   - Diversity ratios need to be confirmed and consistent with institutional research office.
   - Diversity data also needs to be compared with information submitted with NCAA demographics reports.
   - Reviewed Gender Equity surveys completed by staff and student-athletes.
   - Decision made by the gender issues subcommittee to include only samples of data in self-study, but make full report available to NCAA during 2016 campus visit.
   - IAC will be instituted on campus in March/April. Decision made to include IAC as an advisory group in the self-study.
2. Maria Sheehy, Amy Judge and Dana Skinner will edit the first full draft of the self-study. Amy Judge will complete the design and formatting. Christine Gillette will ensure AP writing style is utilized throughout the document.
3. Following editing and formatting process, the draft self-study will be emailed to members of the steering committee for feedback.

4. Following steering committee review, draft will be placed on the University’s Division I certification website for feedback from campus and community. Anticipated date – last two weeks of April.

5. Self-study to be completed first week of May.