

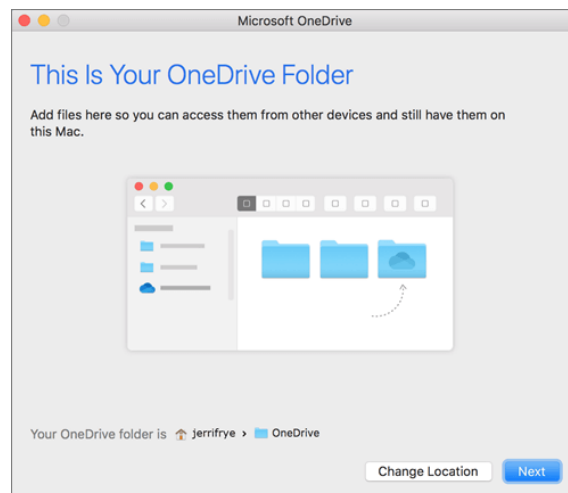
# Information Technology

## Setting up OneDrive on MacOS

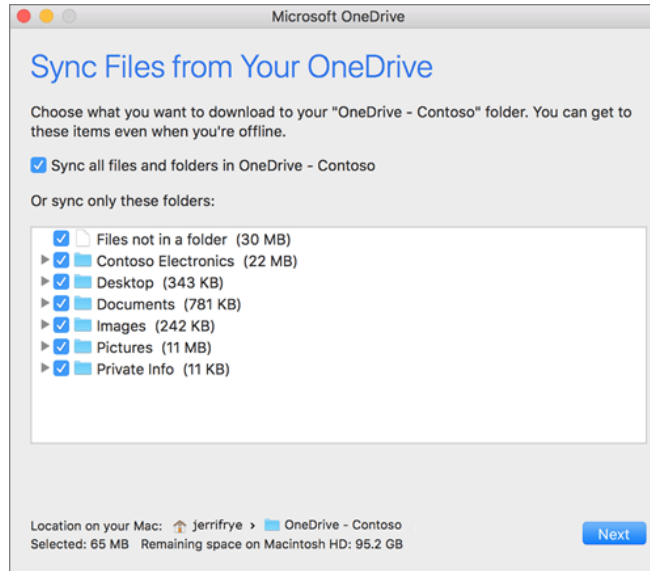
1. Download and run the installer OneDrive installer from here: <https://go.microsoft.com/fwlink/?linkid=823060>
2. Run the installer
3. Navigate to the Application Folder and launch OneDrive
4. Enter your UML email address when prompted and Click Sign In. If you are setting OneDrive up on a computer that is not logged in with your UML user name and password you will be redirected to another sign in page after entering your email address. Enter your UML email and password on the page



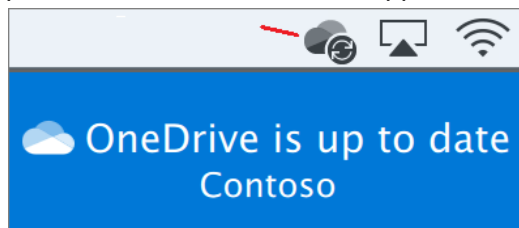
5. Click "Next" to set where your OneDrive Folder will be located.



6. You will then be prompted to select which folders to sync



7. Once the installation is completed the OneDrive Icon will appear at the top of the menubar



8. You are now ready to start using OneDrive. To add files or folders to OneDrive simply move them to be within your OneDrive Folder.