Capstone Resource Request Form

To be completed by Requester
Student Name(s):
Course Section:
Capstone Instructor:
Date:
Description of Resource(s)/Service(s):
Attach all drawings for machining/fabrication, electrical schematics for electronic fabrication, testing standards and test matrix. Include details about what you will be doing under supervision and what you need to have performed by department staff. Include number of parts or samples.

To be completed by Department Staff

Resource Hours Required:
Approximate Dates/Times:

Department Staff Signature: _____________________________ Date: ____________

To be completed by Capstone Instructor

I certify that the capstone project, including this form and associated attachments, has satisfactorily completed the design review and is approved to use/arrange the described resources.

Capstone Instructor Signature: _____________________________ Date: ____________

Capstone student(s) should submit this form to the department staff to schedule the resources or services only after signed by both the Department Staff and Capstone Instructor. Students should retain a copy of this form to include in Capstone Final Report.

This completed form must be received by November 1, 2018 to request departmental resources.