

Promotion and/or Tenure Calendar 2020-2021

Spring 2020	Provost's P&T Workshops and Electronic Materials Workshops. TT: Candidate completes Appendix 1 and 2a; Chair and Dean complete Appendix 2 b & c. CL: Candidate provides Chair with contact info. for letters of assessment from clinical sites.
5/15/20	TT: Chair solicits external reviews from final list of reviewers. Chair sends TT candidate materials, including completed waiver statement, to confirmed reviewers by last week of May. CL: Chair solicits letters of assessment from clinical sites.
6/22/20	TT: Chair provides Dean account of committed reviewers for each TT candidate and solicits additional reviewers if needed.
7/1/20	Candidates request fileshare folder (link available at uml.edu/pandt).
9/1/20	External reviewers submit evaluation, CV, and bio paragraph to Chairs.
9/21/20	Deadline for individuals to file for promotion and tenure and to submit all necessary supporting materials to Department Chairpersons (fileshare deadline is 5 p.m.).
10/05/20	Deadline for Chairpersons to submit all individual promotion and tenure materials to Department Personnel Committees (fileshare). Inclusive of external letters and reviewer information.
10/12/20	Deadline for College Personnel Committees to elect Chairpersons.
10/26/20	Deadline for Department Personnel Committees to forward recommendations and personnel materials to Chairpersons (fileshare). DPC also forwards to the candidate, CC pandt@uml.edu .
11/2/20	Last day for candidates to file responses to recommendations from Departmental Personnel Committees (email to pandt@uml.edu).
11/9/20	Deadline for Chairs to forward recommendations and personnel materials to College Personnel Committees (fileshare). Chair also forwards to the candidate, CC pandt@uml.edu .
11/16/20	Last day for candidates to file responses to recommendations from Chairpersons (email to pandt@uml.edu).
12/07/20	Deadline for College Personnel Committees to forward recommendations and personnel materials to college deans (fileshare). CPC also forwards to the candidate, CC pandt@uml.edu .
12/14/20	Last day for candidates to file responses to recommendations from College Personnel Committees (email to pandt@uml.edu).
1/11/21	Deadline for college deans to forward recommendations and personnel materials to the Rank and Tenure Committee (fileshare). Dean also forwards to the candidate, CC pandt@uml.edu .
1/18/21	Last day for candidates to file responses to recommendations from Deans (email to pandt@uml.edu).
2/4 & 2/5/21	University Rank and Tenure committee meets to review applications.
2/16/21	Deadline for University Rank and Tenure Committee to forward recommendations and personnel materials to Provost (fileshare). URT also forwards to the candidate, CC pandt@uml.edu .
2/23/21	Last day for candidates to file responses to recommendations from Rank and Tenure Committee (email to pandt@uml.edu).
3/1/21	Deadline for Provost to forward recommendations and personnel materials to Chancellor. Provost also forwards to the candidate, CC pandt@uml.edu .
3/8/21	Last day for candidates to file responses to recommendations from the Provost (email to pandt@uml.edu).
3/15/21	Deadline for Chancellor to issue list of recommended candidates for tenure and promotion (before appeals). Chancellor forwards to candidates, CC pandt@uml.edu .
3/22/21	Deadline for eligible candidates to submit appeal to Chancellor.

4/1/21

Deadline for Chancellor to issue final list of recommended candidates for tenure and promotion to the Board of Trustees (after all appeals have taken place).