**UML - OTC**

**Questionnaire for PIs**

**Request for Confidentiality/Non-disclosure Agreement**

***This questionnaire is for use by UML Faculty only. It is intended as an aid in the preparation by OTC of an appropriate confidentiality agreement (CDA) aka non-disclosure agreement (NDA). In order for us to assist you expeditiously, please answer the following questions and return this document to your case manager.***

1. Who are the parties to the agreement? Please provide names, addresses and telephone and/or email contact.

2. Which party will be disclosing confidential information to the other(s)?

3. What subject matter will be discussed and/or information exchanged between the parties?

4. What is the purpose of the agreement?

5. Is the information you plan to disclose described in a patent application? If so, please provide the UML ref. no. and title.

6. When do you first plan to exchange confidential information with the other party(ies)?

Please provide any other additional details that may be relevant to the proposed confidentiality agreement.