



Learning with Purpose

Instructions for NIH Common Forms - Current & Pending (Other) Support

Common Form requirements per NIH: [NIH FAQ Updated 1/27/26](#) and NIH Guide Notice [NOT-OD-26-033 issued 2/4/26](#).

NIH Current and Pending (Other) Support Common Form Instructions

Note: To create Common Forms in SciENcv, investigators must **1)** link their ORCID ID and their eRA Commons ID and **2)** link their eRA commons ID and ORCID ID to their SciENcv account. **You must link your accounts BEFORE you create the common form in SciENcv.**

Initial Steps:

- Create an account in [SciENcv](#) if you don't already have one.
- Get an [ORCID ID](#) if you don't already have one.
- If you don't have an [eRA commons ID](#), reach out to your GCA and ask them to create one for you.

LINKING ACCOUNTS:

Linking eRA Commons and ORCID ID – Create an ORCID ID prior to this step

Accounts are linked through the eRA Commons interface.

1. Login to eRA Commons, then click on Personal Profile.
2. Click on “Create or Connect Your ORCID ID”

Personal Profile

Peter Adamz

Roles:

IAR - IAR – Internet Assisted Review User- Assigned by an SRO (Scientific Review Officer) when a user will be involved in the peer review of applications.

PI - Principal Investigator

Person ID:
10101010

ORCID ID: ?
Unavailable ?

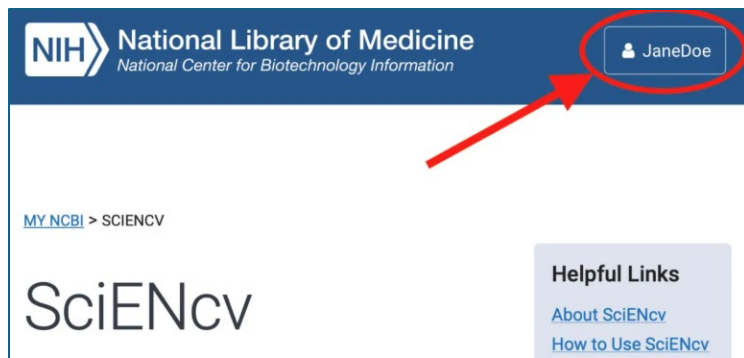
Create or Connect your ORCID ID ↗

3. Sign in to ORCID to associate the ORCID ID with your Commons account.

Linking eRA Commons to SciENcv

Accounts are linked through the SciENcv interface

1. In SciENcv, click on your username in the upper right corner and then choose *Account Settings*.



2. Scroll down to the Linked Accounts section, click on *Add Account*.

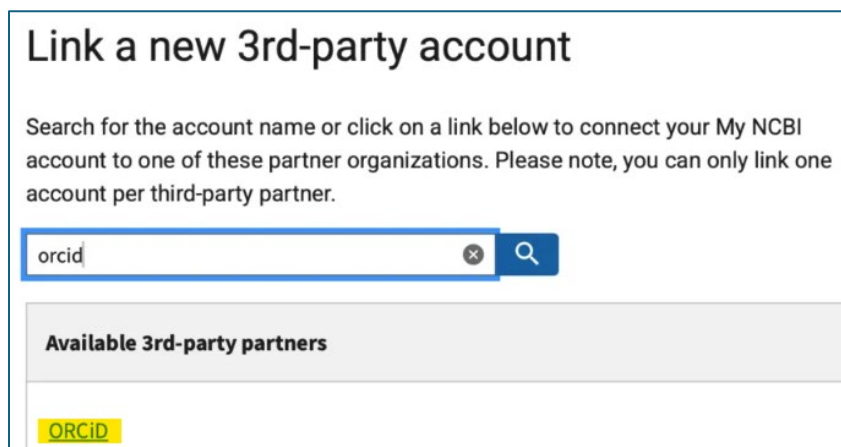


3. Scroll down to or search for "eRA Commons."
4. Complete the authentication steps to link the accounts.

Linking ORCID ID to SciENcv

Accounts are linked through the SciENcv interface

1. Follow the same first two steps as above
2. Search for "ORCID" and click the link



3. You will be redirected to the ORCID login page. Enter your ORCID username and password.
4. If you are linking your ORCID account for the first time, you will see a prompt asking if you want to authorize NCBI to access your ORCID record. Click "**Authorize Access**".

Checking Links:

- To make sure that you have linked your accounts successfully, login to your SciENcv account and navigate to "My profile" – your linked accounts will appear as in the snip below. They should also appear in the "linked accounts" section of your profile.

CREATING A CURRENT & PENDING (OTHER) SUPPORT COMMON FORM IN SCIENCv:

1. Once all your accounts are linked, click the blue "+ New Document" button, then enter a document name (whatever you like).
2. From the "Document Type" dropdown menu, select "NIH Current and Pending (Other) Support Common Form".
3. The system will ask if you want to use an existing data source to complete the form, if you haven't created a similar form in SciENCv previously, choose "start with blank document".
4. Click the "Create" button and follow the on-screen instructions to complete the form.

Section 1 – Identifying Information, Organization, and Location

- Enter your name, ORCID ID, Title, Organization, and Location

Section 2 – Proposals and Active Projects

- In this section, disclose ALL proposals and active projects in accordance with the definitions for current and pending (other) support:
 - All resources made available, or expected to be made available, to an individual in support of the individual's research and development efforts, regardless of (i) whether the source is foreign or domestic; (ii) whether the resource is made available through the entity applying for a research and development award or directly to the individual; or (iii) whether the resource has monetary value. The status of support for each entry must be either "current" or "pending"
 - **Current** – all projects obligated from whatever source irrespective of whether such support is provided through the proposing organization or is provided directly to the individual.
 - **Pending** – all projects currently under consideration from potential funding organizations irrespective of whether such support is provided through the proposing organization or is provided directly to the individual

Section 3 – In Kind Contributions

In this section, disclose ALL in-kind contributions with an estimated dollar value of \$5000 or more and that require a commitment of the individual's time.

- An in-kind contribution is a non-cash contribution provided by an external entity that directly supports the individuals' research and development efforts. An in-kind contribution may include but is not limited to: real property; laboratory space; equipment; data or data sets; supplies; other expendable property; goods and services; employee or student resources.
- In-kind contributions with an estimated value of less than \$5000 need not be reported

NOTE: once you have certified in SciENCv and downloaded the Other Support form, DO NOT edit it beyond updating the title (if needed). Editing the document will make it non-compliant with portal error/warning checks.

Tips for linking accounts:

Though Grants.gov will give warnings around misuse of Common Forms through May of 2026, once the proposal gets to the sponsor portal (ASSIST) there are more specific checks performed that can result in a warning or error.

ASSIST is checking three separate data sources, and all three must match to avoid a warning or error:

1. eRA Commons Credential field (from senior/key personnel section in grants.gov)
2. ORCID ID embedded in the SciENCv Common Form Biosketch
3. ORCID ID linked in the eRA Commons Personal Profile (it checks to ensure that your eRA commons ID is connected to an ORCID ID).
 - ❖ If any of these three are mismatched, the system will throw a warning.

Issues that can lead to a warning include:

- An old ORCID iD
- An ORCID iD that was linked after the Common Form was generated
- A stale SciENCv profile