

HOW TO REQUEST A UMASS LOWELL INITIAL VISA DOCUMENT

STEP 1: Please go to the [iStart Services Login Page](#) shown below:

online services for international students, scholars & staff

iStart

Welcome to the iStart Services Login Page

Technology is key to our proactive approach. Our information services and experienced staff enable efficient management of student and scholar data, and our portal provides individualized, web-based services. The following are the types of online services available for international students, scholars, & staff.

Full Client Services for Students & Scholars	LIMITED ACCESS LOGIN
Secure services requiring login with your Institutional Network ID and password. These services include: <ol style="list-style-type: none">1. View and update information on file2. Submit electronic form (e-form) requests for travel signatures, reduced course load authorization, program extensions, etc.3. Access alerts and notes on file that require action in order to maintain legal status	Limited services requiring login with your University ID number and date of birth. These services include: <ol style="list-style-type: none">1. Limited student services like registration for orientation or SEVIS transfer-in.2. Limited initial intake forms for J-1 scholars or H-1B employees. <p>These services will NOT provide all the functions of full client services.</p> <p>LIMITED ACCESS LOGIN</p>

The following are additional services:
[Administrative Services for University Departments](#)

Click on "Limited Access Login" - Highlighted in yellow

STEP 2: The "Login to iStart - Limited Services" page will open:

online services for international students, scholars & staff

iStart

Secure Online Session

Login to iStart - Limited Services

LOG-IN TO GAIN ACCESS TO LIMITED SERVICES

This page requires your Institutional network ID and password to log into services for incoming international students. Some limited services for students after graduation include: SEVIS transfer-in, reduced course load authorization, program extensions, etc. These are services that allow incoming students to register and make electronic requests with the Registrar's Office.

University ID Number:

Date of Birth: Day Year

Limited Access PIN:

Your Limited Access PIN is necessary to confirm your identity. If you have not received it, or have forgotten it, you may request that the system email it to you.

* required fields

Email me my Limited Access PIN

Login

For now, DO NOT fill out any of the boxes on this page.

Instead, skip down to the bottom of the page and click:
"Email me my Limited Access PIN"
Highlighted in yellow

STEP 3: This page will pop up

online services for international students, scholars & staff

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iStart Limited Services PIN Lookup

Please provide your University Identification Number to have your Limited Services PIN e-mailed to you.

University Identification Number *

* required fields

Submit

Enter your UMass Lowell ID#. This is an 8-digit number.

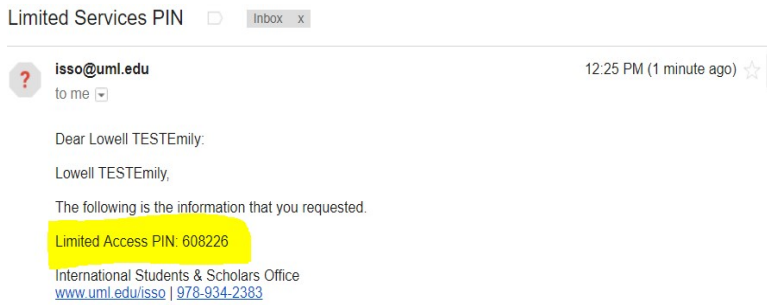
STEP 4: YOU'VE requested A LIMITED SERVICES PIN TO APPLY FOR YOUR VISA DOCUMENT!



This is letting you know that you have been granted a limited services pin to access the e-form. **This pin has been sent to your personal email address on file**

STEP 5: Check your Personal Email, you should have received an email similar to the sample

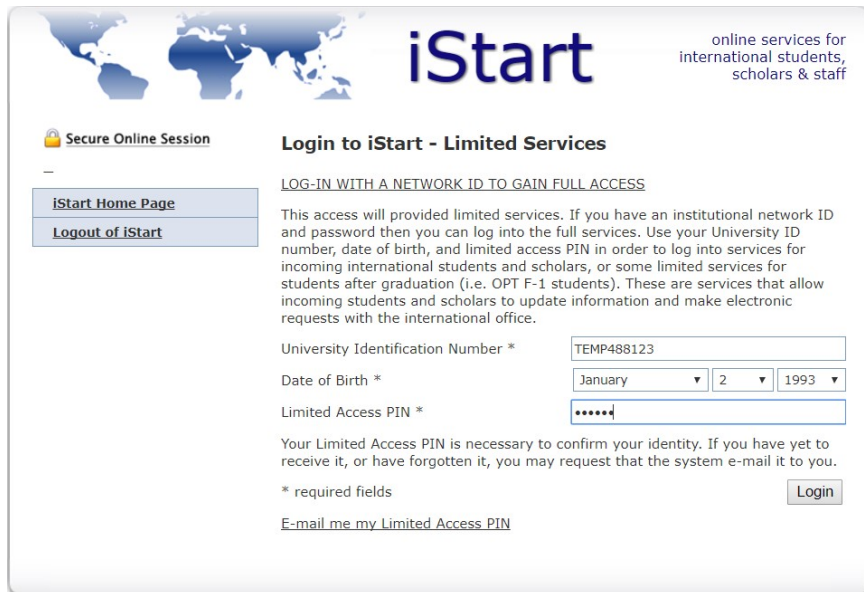
below: Use the Limited Access Pin that was



sent to your PERSONAL email (highlighted in yellow). If you do not receive the email shortly, please check your junk email folder.

****SAMPLE EMAIL****

STEP 6: Go back to the [iStart Page](#) to log in!



Enter your UMass Lowell STUDENT ID#, Date of Birth, and the Limited Services Pin that you received via Email and click **“Login”**

**Note - In the U.S. the Date of Birth Format is MONTH/DAY/YEAR. For example: April 17, 2018 would be written 04/17/2018.*

STEP 7: The below page will THEN pop up. Click on “Admissions” boxed in **yellow**. Select the text in the **red** box if you are an exchange student. If you are pursuing a degree (Bachelor’s, Master’s, Ph.D, etc), select the **blue** box. Then click on “Required Initial Documents.”



STEP 8: Complete the e-form!

Required Documents for Initial I-20

This e-form is designed for newly admitted international students pursuing a Bachelor's, Master's or PhD level degree here at UMass Lowell and would like to apply for a UMass Lowell Visa Document, to legally study in the United States.

STUDENT INFORMATION

The information below must match your passport data exactly. If you have dual citizenship, list the country of the passport you will use to enter the United States. Please submit a copy of your passport identification page(s) to ensure accuracy. Errors on this form will delay visa processing timelines. The information submitted here will be the information on your UMass Lowell Visa Document.

Family Name (Surname): *

First Name (Given name): *

Middle Name (IF APPLICABLE):

Please note that UMass Lowell does not issue visa documents for student enrolled in a solely online degree program. In order to be eligible for a UMass Lowell visa document, you must be admitted into a full-time IN-PERSON degree program.

Marital Status: *

PASSPORT INFORMATION

Copy of passport identification page(s) * No file chosen

Do you plan on bringing family members with you (i.e. Dependents)? *Please note that you will need to show an extra \$3,000 for a spouse, and \$2,000 for each child* * YES NO

General Helpful Tools

- You can only upload ONE document per upload field
- You can only upload JPEGS, PDF's and word documents

- Email [Emily Fritz@uml.edu](mailto:Emily.Fritz@uml.edu) with any concerns on the e-form and attach a screenshot so that she can assist you!

Complete the E-form, upload your documentation as necessary and then click submit.

If you are having any issues, review the below tools for assistance.

Trouble-shooting tools for Students

If you are having trouble accessing the E-form

- [Clear your cache](#) through your web browser.
- Try copying and pasting the link (rather than clicking on it) into your web browser.
- Be sure that you are entering the correct Date of Birth format: MONTH/DAY/YEAR.