I. Call to order
Lauren Turner called to order the regular meeting of the full subcommittee following breakout sessions by the Principle 1.1 and 1.2 working groups. The following persons were present: Sandra Niedergall, Shannon Hlebichuk, Lauren Dufresne, Maria Sheehy, Peter Casey, Dana Skinner, Nancy Ritchie, Michael Carter, Mark Tries, Michael Rutherford, Joe Hartman, Frank Talty, Michelle Bazin, Alex Gonzalez, Christine Gillette

II. Open issues
a) Working groups 1.1 and 1.2 shared their progress on their respective drafts, which are well underway.

III. Action Items
a) Maria Sheehy will ask Jennifer Samble from NCAA for answers to some questions, such as which style should be used for the report.

b) Groups will continue to work on the drafts with the goal of completing them by Monday, Nov. 16 to provide them to Maria Sheehy, overall recorder, before Thanksgiving.

c) Drafts of each principle will be distributed to subcommittee by Nov. 12 to provide feedback.

IV. New business
a) Subcommittee determined it will meet again as a full group during the week of Nov. 16.

V. Adjournment
Lauren Turner adjourned the meeting at 11:07 a.m.

Minutes submitted by: Christine Gillette