Date of Submission: ______________________
Graduate Club/Organization: ________________________________________________
Primary Contact Person: ________________________ Phone Number: _____________
E-mail Address: ___________________________________________________________

Event Name: ______________________________________________________________
Date of Event(s): ___________________________________________________________
Location of Event(s): _______________________________________________________
Amount of Money Requested: ________________________________________________

Has your club used its seed money yet this year?** Yes ________ No________
If no, will your club be using its seed money toward this event’s funding? Yes ___No___
**To receive seed funds, clubs must be registered by September 30th,**

Has your club received money already this year? _________Yes ________No
If yes, how much of that allotment is remaining? $________________

Will there be an admission charge for this event? Yes___, $______, No ________

Are there any other sources of funding for this event? (ie. club funds)

Please describe the event(s) in 250 words or less:
Breakdown of the Budget Request: (or submit a proposed budget)

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<th>Item Name</th>
<th>Price per Item</th>
<th>Quantity</th>
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Please list any other previous events sponsored by this club/organization:

Please list any other planned activities for the year:

Submitted By: ___________________________________________________

Signature: ______________________________________________________

GSA Approval: Yes No  Amount Allocated: _______________________

GSA Signature: __________________________________________________

Notes: