Employee Recognition
Nomination Form

This award program is intended to show immediate appreciation and recognition of individuals or teams for exceptional contributions and customer service inside or outside of their departments. Any individual may submit a KUDOS Nomination Form to recognize a University employee for their special effort or service to anyone on campus.

I nominate...

Nominee’s Name: ________________________________________________________________
Nominee’s Title: ________________________________________________________________
Nominee’s Department: _________________________________________________________
Nominee’s Email: _______________________________________________________________

What did this person do to prompt you to nominate her/him? Please be as specific as possible and provide examples.
________________________________________
________________________________________
________________________________________
________________________________________
________________________________________

Thank you for taking the time to give KUDOS!!!

Submitter’s Name: _____________________________________________________________
Submitter’s Title: ______________________________________________________________
Submitter’s Department: ________________________________________________________
Submitter’s Email: _____________________________________________________________

Please mail completed form to: Workplace Learning and Development
University of Massachusetts Lowell
Wannalancit Business Center
600 Suffolk Street, Suite 301
Lowell, MA 01852

Or you may email form to: EmployeeRecognition@uml.edu