UNDERGRADUATE COURSE DELETION FORM
OFFICE OF THE REGISTRAR
UMASS LOWELL
220 PAWTUCKET STREET, UNIVERSITY CROSSING, SUITE M10
LOWELL, MA 01854

Last Name ___________________________ First Name ___________________________ MI ___________
ISIS ID# ___________________________ Subject/Catalog# (ex. 42.101) ___________________________
Term ___________________________ Course Number ___________________________
Course Title ___________________________

I understand that by requesting a grade deletion the following will occur:

1. Once the grade deletion is processed by the Registrar's Office, I will lose the credits earned for this course. In addition, if the course is a required course for my major, I will need to take the course again to meet the requirement.

2. The original grade will always remain on my transcript, but the grade points earned will be calculated out of my GPA.

3. My academic standing does not change. For example, if you are on academic warning or suspension, this standing will remain even when the grade deletion is processed.

4. Only grades of a C- and below are eligible for grade deletion.

NOTES:

1. Students who have less than 60 transfer credits are able to use a total of 15 credits of grade deletion/grade substitution combined.

2. Students who have 60 or more transfer credits are able to use a total of 7 credits of grade deletion/grade substitution combined.

3. Once a course is deleted it cannot be reinstated.

4. If the form does not have a signature, it will not be processed.

University Academic Policies are available in the online catalog (www.uml.edu/catalog) Please be aware that all policies are updated on this website.

__________________________________________ Date ___________
Student Signature ___________________________  

For Office use only:

☐ Scanned _____________________________________  

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