



UMass Lowell Transportation Services
Charter Request Form

- Filling out this form **does not** guarantee a bus reservation
- Please submit this form at least one week before your reservation date
- There is no eating or drinking on the bus for any reason

Day & Date Requested for Bus:	Total Number of Passengers:	Number of Buses: (Max 50 per bus)
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Pick Up Location:

Address:		Place Name:
City:	State:	Zip:
Pick up Time:		

Destination Location:

Address:		Place Name:
City:	State:	Zip:
Departure Time:		

Name of Requester	Phone #
Email of Requester	Date Filled Out :

Responsible Party for Billing

Billing Address

City:	State:	Zip:
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Speedtype for Payment (**Required to Book**):

Please include a member of your group as a Day-Of contact

Name:	Phone Number:
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Please fill out form entirely and email to Transportation_Services@uml.edu. Your trip is not booked until you receive a confirmation back.

Special Notes: