

UMass Lowell Transportation Services
Charter Request Form

- Filling out this form **does not** guarantee a bus reservation
- Please submit this form at least one week before your reservation date
- There is no eating or drinking on the bus for any reason

Day & Date Requested for
Bus:

Number of Buses:
(Approx 45-50
passengers)

Number of Passengers:

Pick Up Location:

Address:

Place Name:

City:

State:

Zip:

Pick up Time:

Destination Location:

Address:

Place Name:

City:

State:

Zip:

Departure Time:

Name of Requester

Phone #

Email of Requester

Date Filled Out :

Responsible Party for Billing

Billing Address

City:

State:

Zip:

Speedtype # **(REQUIRED)**:

Please include a member of your group as a Day-Of contact

Name:

Phone Number:

Please fill out form entirely and email to Transportation_Services@uml.edu. Your trip is not booked until you receive a confirmation back.

Special Notes: