USING THE OS310 / OS314
WINDOWS COMPUTER LAB SYSTEMS

The computer systems in Olsen 310 and Olsen 314 are now connected to the UML Active Directory infrastructure.

To log into these computers, specify the following for the username: ***firstname_lastname@student.uml.edu*** .

The Computer Science operations staff cannot change this account password or any attributes of it. Please visit the IT Help Desk on the 1st floor of Olsen Hall or contact them at 978-934-4357 (x4357 using campus phones) if you cannot login with your windows account.

Here are several tips on how to effectively use your windows account on the these systems:

FILE SAVING AND ACCESS:

- To ensure that the files you create on one machine are available on other windows machines in 310/314, save them to your ***My Documents*** folder.

- Each evening, all files in **My Documents** will be backed up as part of our nightly archive routine.

- **DO NOT SAVE FILES ONTO THE DESKTOP**.   Files saved to the Windows desktop **WILL NOT** be available on the other computers in Olsen 310 / 314. User settings such as desktop patterns and bitmaps will not be transferred from system to system.

PRINTING

- Upon login, your default printer will be automatically set to the printer in the room you are using.

- If the printer doesn't start working within 30 seconds of your print request, please first make sure it's not printing in another lab (such as 308/310/314). If needed, please see an operator in Olsen 312 for printing help.

ACCESSING YOUR LINUX ACCOUNT

- If your assignment doesn't require the use of Windows based programs, you should consider using the Linux machines in 308. You can log into those using the same username password you use for accessing mercury.cs.uml.edu

- If you require linux command line access while logged into a windows machine, use either the ***putty*** or ***Secure Shell Client***. Using these utilities, connect to the ***mercury.cs.uml.edu*** server and login with your linux username and password.

- **To transfer files to and from your linux account**, use the WinScp or Secure File Transfer Client utilities. Files that you save on your linux account will be copied to backup tape each night as part of our system archive routine.