

On-Campus Blackboard

Course Setup Step 1: Add a Class

To create an On-Campus Blackboard shell for your course(s), log into SIS and go to your My Schedule page, then scroll down to the bottom of your teaching schedule.

In the Blackboard Box, select the first link: Add a Class

My Schedule

2018 Fall | University of Mass Lowell change term My Exam Schedule

Select display option: Show All Classes Show Enrolled Classes Only

Icon Key: Class Roster Grade Roster Posted Grd Rstr Permission List Click left of the corresponding class.

My Teaching Schedule > 2018 Fall > University of Mass Lowell

Class	Class Title	Enrl Cap	Enrl Tot	Wait Tot	Drop	Days & Times	Room	Class Dates	Instructor	Perm Req
NURS 3140-101 (10440)	Health Promotion Fam II (Lecture)	30	28	1	7	Fr 8:00AM - 10:50AM	South Campus	Sep 5, 2018 - Dec 13, 2018	Lisa Abdallah (PI), Matthew Wishart (SI), Patricia MacCulloch (SI)	

[View Weekly Teaching Schedule](#)

Blackboard

[Add a Class](#) [Class Merge](#) [Add Template/Content](#)

Calendar

[Email as a .ics](#) [iCalendar help](#)

On the UMOL/Blackboard Class Control page, check the box(es) in the Add column, on the far right for each of the classes that you want to have in Blackboard, including courses you intend to merge in step 2, which is optional. When finished checking all the boxes, click Save.

UMOL/Blackboard Class Control

Class	Class Title	Enrl Cap	Enrl Tot	Wait Tot	Drop	Days & Times	Room	Class Dates	Add
NURS3140-101 (10440)	Health Promotion Fam II	30	28	1	0	Fr 8:00AM - 10:50AM	South Campus	Sep 05, 2018 - Dec 13, 2018	<input checked="" type="checkbox"/>

Save Cancel

Please make sure your selections are correct before hitting the SAVE button. Please contact BBhelp@uml.edu if assistance is needed.

For a consult in person or by phone, schedule a [Technology Consultation](#) or email On-Campus Blackboard Support at bbhelp@uml.edu