Minutes

Attendees: Ashwin Mehta, Tom Sloan, Stefanie Tate, Yi Yang, Leticia Porter (co-Chair), and Frank Andrews (co-Chair)

Absent: ChanWung Kim

Committee Mission

This was the first-ever meeting of the AOL committee. The committee was formed to provide the people involved in the assessment process the opportunity to discuss and resolve issues as well as plan scheduled assessments and review outcomes.

The AOL reviewed the Assessment Schedule and agreed on the learning goals each program will assess this semester.
**BSBA - Learning Goal 1: Communications, Learning Goal 2: Global Awareness and Learning Goal 3: Analytical Skills.**

**TO DO:** Frank Andrews is working with the instructors in OB to field questions for the SurveyMonkey instrument used for Global Awareness. This instrument will be administered via SurveyMonkey and Blackboard in all of the Strategy classes.

In regard to Communication Skills Andrews will gather writing samples from the Strategy instructors and use external assessors to evaluate. The same assessors will be invited to assess in class presentations. Frank Andrews will share the results with the AOL committee.

**MBA – Learning Goal 1: Communications, Learning Goal 2: Global Awareness and Learning Goal 3: Analytical Skills.**

**TO DO:** Leticia Porter emailed the MBA faculty and asked them to contribute with the assessment of goals 2 and 3. Specifically, what sort of global knowledge do they think our students should have by the end of the program? What do you want them to have learned? She asked for one or two test questions you create based on that concept.

The same request was made for Analytical Skills. A deadline of March 25th was given.

Frank Andrews will work with CE to gain access to the Global Awareness assessment instrument used in Spring of 2014 to replicate this SurveyMonkey.

In regard to goal 1, Communication Skills we need to arrange for writing samples to be collected from the Strategy instructors and in the case of Oral Communications, external assessors need to be contacted and arrangements made by Leticia with the various Strategy instructors to have student work assessed.

**MS ITE – SUMMER 2016**

**TO DO:** Learning Goal 2: Global Awareness; Learning Goal 3: Analytical Skills will be assessed by Ashwin Mehta in the Capstone II class. These assessments will be course imbedded and administered with an examination. Results will be shared by Professor Mehta with the AOL.

**MSA – Learning Goal 2: Global Awareness and Learning Goal 3: Analytical Skills will be assessed by Stefanie Tate through course imbedded instruments in the Advanced Auditing ACCT.6550.031 and 201 sections. Results will be shared by Professor Tate with the AOL.**

**MSF – Learning Goal 2: Global Awareness and Learning Goal 3: Analytical Skills will be assessed by ChanWung Kim.**

**TO DO:** ChanWung needs to report to the AOL as soon as possible, in what classes and when these assessments will take place.

**PhD** – The general discussion focused on what and when to assess these doctoral students. It was agreed the use of the dissertation is a great tool for assessing oral communications but students must be given feedback prior to reaching the dissertation.