Academic Standing and Repeated Coursework and Course Deletions

Sections D. thru E are excerpted from the Exercise Physiology Manual

It is the responsibility of Exercise Physiology students to understand the academic standing and repeated coursework and course deletion process.

D. Academic Standing at the End of Each Semester

1) Grade point averages for all students in the Exercise Physiology program are reviewed at the end of each semester.

2) Students who fail to satisfy academic requirements will be dismissed from the program with the right to appeal. Letters of notification are mailed at the end of the semester to student’s home addresses. Students are required to maintain current addresses in SiS.

3) Overall, science, and major GPA is used to determine academic standing at the end of each semester. Grades cannot be deleted after the end of the semester in order to adjust academic standing for that particular semester. Academic standing is calculated as soon as grades are posted. Therefore students in the Exercise Physiology program who want to utilize the Repeated Coursework and Course Deletion option (see below) are required to delete grades of C- or below before the semester ends. The Repeated Coursework and Course Deletion option (removing the grade and credits of C- or below from the GPA and credits earned) allows students to repeat a course in a subsequent semester up to either 7 or 15 credits. See E. below.

To remove course credits students submit a Course Deletion form to the Registrar’s office. A copy of the form can be found at http://www.uml.edu/docs/Course%20Deletion%20form_tcm18-144552.pdf.

When submitting the form students agree to the following:
   a. Once the grade deletion is processed by the Registrar's Office, I will lose the credits earned for this course. In addition, if the course is a required course for my major, I will need to take the course again to meet the requirement.
   b. The original grade will always remain on my transcript, but the grade points earned will be calculated out of my GPA.
   c. My academic standing does not change. For example, if you are on academic warning or suspension, this standing will remain even when the grade deletion is processed.
   d. Only grades of a C- and below are eligible for grade deletion.

E. Repeated Coursework and Course Deletions

The paragraph below is taken from the online undergraduate catalog. For further details see http://www.uml.edu/Catalog/Undergraduate/Policies/Academic-Policies/Repeated-Coursework-and-Course-Deletions.aspx.

Grade Substitution/Deletion Rule

Students who entered the University of Massachusetts Lowell as freshmen or transfer to the University of Massachusetts Lowell with fewer than 60 semester credits are permitted a maximum of 15 semester credits for course repetitions/deletions to remove grades of C- or below earned in previously completed courses from their GPA.
cumulative grade-point averages. **Transfer students who enter the University with 60 or more credits are permitted a maximum of 7 semester credits of course repetitions** for this purpose. The number of actual course repetitions permitted for any student depends on the number of credits allocated to the courses that he or she wishes to repeat.

**Course Deletion Form** [http://www.uml.edu/thesolutioncenter/Forms/default.aspx](http://www.uml.edu/thesolutioncenter/Forms/default.aspx)

**Frequently asked questions regarding course deletions:**

Q: What are the GPA equivalents for grades of C- or below?
A: C- (1.7), D+ (1.3), D (1.0) and F (0.0).

Q: Do I wait until I’m repeating the course to delete the grade and credits?
A: No, you can delete the course without repeating the course at the same time.

Q: Will I have to make up a course that I delete?
A: Yes, if the course is included on the “Course of Study for Exercise Physiology” it is a course that must be taken in order to complete the EP program.

Q: When in the semester should I delete a course?
A: If you know you are going to delete a course, submit the form to the Registrar’s office before the end of the semester to avoid dismissal when academic standing is run. Academic standing is run immediately following the posting of grades.

Q: Should I wait to see what my grade is before I process a deletion form?
A: You can wait to see what you receive for your grade but a C- or below could result in academic dismissal.

Q: What happens if I withdraw from a course by the semester deadline?
A: Students do not receive a grade or credit from a withdrawn course.

Q: If I repeat a course will it automatically be deleted?
A: Even if it is automatically deleted it may not be in time to raise your GPA to prevent dismissal from the EP program. Therefore, submitting the delete form is most efficient.

Q: How many courses can I delete?
A: See the section above on **Grade Substitution/Deletion Rule**. If you enter the university with less than 60 credits you can delete up to a maximum of 15 credits. If you enter the university with more than 60 credits you can delete up to a maximum of 7 credits.

Q: What do I do with the course deletion form?
A: Take the completed form to the Registrar’s office. It does not need to be signed off by anyone in the Department.

Q: Who can I talk to about course deletions?
A: Students are encouraged to speak with their academic advisor regarding grade deletions.