NCAA Division I Reclassification
Institutional Performance Plan
Academic Integrity Subcommittee
Meeting Minutes

Friday, December 4, 2015, 12:00 PM Cumnock Hall, Trustees’ Room

Chair John Ting called to order the regular meeting of the Subcommittee.

Roll call -- The following persons were present:
Kerry Donohoe, Registrar
Brooke Hargreaves-Heald, Associate Professor, Management
Ken Harring, Coach, Athletics
Christine Lewis, Research Data Analyst, Institutional Research
Sheila Riley-Callahan, Executive Director, Academic Services & Special Programs
Ruben Sanca, Student Affairs Business Manager
Stacy Szczesiul, Assistant Professor, Graduate School of Education
John Ting, Vice Provost for Enrollment

I. Approval of minutes from last meeting, Nov. 6, 2015
Minutes approved with amendment (revised version attached)

II. Open issues
a) Update 2.1 – Academic Standards
John Ting provided an update on 2.1; Ed Seero’s section on Admissions policy have been added; Stacy Szczesiul’s section is being added; some additional data & comments will be needed in other sections such as time missed for competition.
b) Update 2.2 – Academic Support
Assessment interviews were completed prior to the last meeting, and interview summaries were just sent out by Paula Haines. The summary of the external assessment still needs to be compiled. The group discussed some possible recommendations based on some of the interview comments, such as finding a way track and credit student-athlete use of the Centers for Learning tutoring services.

III. Action Items
a) John Ting will continue to incorporate input for Section 2.1 and will upload the version with Stacy’s additions later 12/4/15. A complete draft of 2.1 should be available before the next meeting 12/14/15.
b) John Ting will contact Steve McCarthy and Paula Haines and the subcommittee for Section 2.2 to have a summary of their assessment interviews completed by midweek 12/9/15 with the hopes that an initial draft of Section 2.2 will be ready by the next meeting 12/14/15.

IV. Adjournment
John Ting adjourned the meeting at 12:49 pm.

V. Minutes submitted by: John Ting