Chair John Ting called to order the regular meeting of the Subcommittee. Roll call
The following persons were present:

Kerry Donohoe, Registrar 1
Brooke Hargreaves-Heald, Management Faculty 2
Ken Harring, Athletics, Coach 1
Christine Lewis, Institutional Research
Erika Lewis, Physical Therapy Faculty & Interim Chair 2
Steve McCarthy, Plastics Engineering Faculty 2
Sheila Riley-Callahan, Academic Services & Special Programs Exec. Dir. 2
Ruben Sanca, Student Activities & Leadership Business Manager 2
Edward Seero, Admissions Sr. Assistant Director 1
Stacy Szczesiul, Education Faculty 1
John Ting, Vice Provost for Academic Affairs 1 and 2
Sandra Niedergall, Sr. Assoc. Athletic Director 2
Maria Sheehy, Assistant to the Provost
Dana Skinner, Athletic Director

Approval of minutes from last meeting, June 24, 2015

1. Open issues
   1. Discussion of use of OneDrive for shared materials/resources.
   2. Discussion about usefulness of review of plans of other schools.
   3. Discussion/ distribution of list of future meeting dates/times.
   4. Discussion of Subcommittee assignments and need for expeditious establishment
      of working group on academic support services – individuals from each college,
2. Action Items

5. Determination of how various data, necessary resources will be gathered and maintained.

6. Steve McCarthy & Sheila Riley-Callahan to make sure all committee members know what is expected of sub-committees.

7. Adjournment

3. John Ting adjourned the meeting at 2:30PM

4. Minutes submitted by: Maria Sheehy