CITA Meeting Minutes  
November 4, 2004

Attendees:  Linda Silka, Robert Forrant, Philip Moss, Dave Turcotte, Robin Toof, Craig Slatin, Cathy Crumbley, Bill Mass, Chad Montrie, Susan Winning, Isa Cann, Whitely Kaufman and Michael O’Sullivan.  Meeting minutes were taken by Nancy Hodge.

Handouts: Survey draft, Thirst film description, Workforce Solutions Group Description and Forum Announcement

Survey

Bob updated the group on the status of the survey and reviewed the changes made. Each member of CITA needs to submit three faculty names that would be willing to give the survey in their class. The survey is intended to get information from the students and start to bring the discussion to classes and faculty. Bob agreed to draft a letter to go along with the survey which will include what it is and why we are doing it. Names and/or changes should be sent to Bob by Monday and the survey is due to be distributed the week after thanksgiving. It is estimated that we will possibly get 400 to 500 responses. Two suggestions were made: first to try Comics Sands font and also to end with an open ended question.

Book Discussion Update

On Monday, November 08, 2004, CITA will join the CIC seminar series to discuss parts of the Urban Sustainable Development Book. The pages being discussed include: 160-178, 249-258, and 299-316. The common theme is economic sustainability as well as some case studies.

In addition, the members discussed ways of including the topic in their classes; Dave, Linda, Chad, Bob and Phil will include in upcoming classes. It was pointed out that in the back of the book is assistance with forming a book group.

Small Grants

Small grant proposals are due next Friday, November 12, 2004 – please notify anyone you think would be interested in submitting a proposal.

Miscellaneous Updates

Susan Winning discussed a project in connection with Mass AFL-CIO – a description of the project was distributed. The group is called the Workforce Solutions Group. A forum is being held on November 9, 2004 and all are welcome to attend. Susan will give a follow-up at the next meeting.

Isa updated the group on the film series project. She indicated that it would take place on four to five Thursday nights during April and May. There is a possibility to have performing art prior to the film. If you have any additional ideas they should be submitted to Bob via email.

Isa also updated the group on the status of the working paper series. The working papers that have been submitted are posted on the CITA web site.
Linda Silka spent a few minutes discussing the new Clearinghouse that has been setup to strengthen the relationship with the community. Dan Toomey will be directing the group. The goal is to assist community partners with contacts within UML as well as connect UML with community partners. Linda will send a community partnership document via email.

Next Meeting: December 9, 2004 at 12:15 pm.