Attendees: Linda Silka, Bob Forrant, Bill Lazonick, Ed March, Cathy Crumbley, Craig Slatin, Phil Moss, Robin Toof, Shelia Kirsh-Baum and Bill Mass. Meeting minutes were taken by Nancy Hodge.

Update on the work of the Transformation Sustainability Team
Dave Turcotte gave the committee a quick update of the work the Transformation Sustainability Team is doing. Ed March requested that Dave seek to have meetings with CITA added to the updates sent to the Provost to show collaboration.

CITA Conference Planning
The committee discussed in detail how we can get the students and classes involved in the conference. One suggestion is to have students interview some of the international speakers after having read their papers. Wednesday would be a good day to do this as international speakers will more than likely be on campus.

Many suggestions for the conference included:

- Mid February have a box on the UML website about the conference and have links to junior faculty that will be presenting
- Have Linda ask John to endorse the conference
- Have participants linked with a class
- Cross section of people from the City to focus on universities and housing with a moderator and ethnic foods from area restaurants

Committee members are asked to send ideas for places to send conference announcements to and ideas of places to post the announcements.

The group discussed possible publishers for the edited volume – suggestions included Sage Publishing and Temple Publishing. It was noted that all authors have received instructions for writing their papers.

Several groups are interested in co-sponsoring the conference. This was fine with members noting that these sponsors need to make a promotional commitment and advertise the conference.

It was noted that Eye on U (television program) will attend the conference as well as do some pre-conference segments.

It was suggested that someone meet with student government officials as well as clubs and organizations to promote the conference. Also contact the student newspaper to do an article.

Miscellaneous
The possibility of changing CITA’s name was discussed. Members were asked to think of new terms for the acronym. Linda will forward document with suggestions.

Next Meeting: TBD

2006 CITA Conference will be held APRIL 27th, and 28th, 2007