On-Campus Blackboard
Course Availability

What is course availability?

The availability request allows faculty to disable or hide a Blackboard course shell from students in On-Campus Blackboard. If there is a circumstance where a faculty member who has a Blackboard course shell decides they will not be using it for the semester they can hide that course from students to avoid confusion.

If a course is set to be available: It will follow the normal availability pattern; it will only become available to students on the first day of class and will become hidden to students approximately two weeks after the term ends.

If a course is set to be unavailable: It will not be visible to students in On-Campus Blackboard ever.

Reminders

* All courses are set to be available by default.
* You can change the availability of a course at any point.
* If courses are merged the child course(s) will follow the availability status of the master course.

To make an availability request select the term and click continue.
All courses are set as available by default. To hide a course(s) from students uncheck the box next to the course(s) you wish to hide and click next.

**Note:** Availability can only be changed for master courses. In merged courses, child sections mirror master course settings.

Review your selection. Make sure of your choices before hitting the submit button.
Once you submit your request you will receive an email confirmation that your request has been successfully submitted. Please allow up to 3 hours for merging requests to be reflected in Blackboard.

To continue with your course setup click the “Make another request” button.

For more information, contact bbhelp@uml.edu.