

Special Enrollment Code _____

UNIVERSITY OF MASSACHUSETTS LOWELL
Non – Degree Course Registration Form
Returning students should register online at <http://isis.uml.edu>

Note: There is a \$30 non-refundable registration fee per semester

Student ID/SSN#: _____ Date of Birth: _____ Male Female
(SSN for New Students Only)

Last Name: _____ First Name: _____ Middle: _____

Street: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Cell Phone: _____ Email: _____

US Citizenship Status:

Native or Naturalized Citizen

or

Permanent Resident (*holding a valid Alien Registration Card, Refugee or Asylum visa*)

Not a Citizen of the US

Residency:

Massachusetts Resident

Out of State

Race/Ethnicity: Are you Hispanic or Latino?

Yes, I am Hispanic or Latino

No, I am not Hispanic or Latino

Country of Citizenship: _____

Approved Visa:

H1 H4 J2 K-3 L1 L2 TN TD

International Students living in the US may take only 1 online course per semester. Contact: International Students and Scholars Office at ISSO@uml.edu.

Please check one or more of the following groups in which you identify yourself as a member

Asian

American Indian or Alaskan Native

Black or African American

White

Native Hawaiian or Pacific Islander

COURSES FOR WHICH YOU ARE REGISTERING - Please note that you are registering for a course(s) and are responsible for payment of tuition & fees. You will be sent notification of your bill to your UMass Lowell email account.

SEMESTER: Fall Winter Spring Summer **YEAR:** _____

Subject · Catalog - Section	Course Title	Credits
_____ · _____ - _____	_____	_____
_____ · _____ - _____	_____	_____
_____ · _____ - _____	_____	_____
_____ · _____ - _____	_____	_____
_____ · _____ - _____	_____	_____

VERIFICATION OF BACCALAUREATE DEGREE - Only for students taking Graduate courses.

INSTITUTION: _____ MAJOR: _____ DEGREE EARNED: _____ DEGREE DATE: _____

By my signature I certify under penalty of perjury that the information above is accurate and complete:

Signature: _____ Date: _____

Please print and complete this form, then mail it or fax it to the University. Once you send in the registration form, please wait 48 hours to use the UMass ISIS system as stated on the checklist (page 2). Unless you receive a telephone call or email from the Registrar's Office, you have successfully registered for the courses requested on this form. All students must view their schedule using the "Student Self-Service" prior to the start of classes to ensure accuracy of registration.

NOTE: Please fax the completed form to: (978) 934-4076 or mail to: University of Massachusetts Lowell, Registrar's Office, Dugan Hall, Room 101, 883 Broadway Street, Lowell, MA 01854-5104. Call 1 (800) 480-3190 for assistance.

Students taking Graduate Management (MBA) courses must fax their registration form to: (978) 934-4017

Students taking courses online: Please go to <https://continuinged.uml.edu/login/> one business day after registration in order to check your access.

New UMass Lowell Continuing Studies Students or Non-Degree Graduate Students Checklist

KEEP THIS CHECKLIST! It has the information you need to successfully begin your courses this semester.

ON-CAMPUS & OFF-CAMPUS STUDENTS: Please do the following prior to beginning your course:

_____ **Send in the Registration Form for New Students**

This can be faxed, mailed, or delivered in person to Dugan 101, 883 Broadway St, Lowell, MA 01854-5104

_____ **Get your ISIS User ID and Password at <http://isis.uml.edu>**

Students use UMass Lowell's "ISIS" system to view and make changes to their course schedules, to view their grades, access transcripts, register for courses, etc. Note: You should wait 48 hours after submitting your registration form to do this step to allow the Registrar's Office time to process. Once you submit your registration form, an ISIS User ID will be created for you. You can look up your ISIS User ID at https://www.umassadmin.net/isis/id_lookup/. See the instructions on logging into ISIS Student Self-Service at <http://www.uml.edu/it/isis/studentSS.html>

_____ **Learn how to access your UMass Lowell email account at <http://www.uml.edu/it/studentmail/Login-Info.html>**

You should wait 3-5 days after submitting your registration to complete this step. The University will automatically assign you a student.uml.edu email account upon registration and this is the address where all official University communication will be sent.

_____ **Get your textbooks.**

There are two bookstores on campus, one in the Dining Hall on South and one in Falmouth Hall on North. You can visit the bookstore website at <http://www.uml.bkstr.com/>

ONLINE STUDENTS: Please do the following in order to access your course:

_____ **Send in the Registration Form for New Students.**

This can be faxed, mailed, or delivered in person to Dugan 101, 883 Broadway St, Lowell, MA 01854-5104

_____ **Get your ISIS User ID and Password at <http://isis.uml.edu>**

Students use UMass Lowell's "ISIS" system to view and make changes to their course schedules, to view their grades, access transcripts, register for courses, etc. Note: You should wait 48 hours after submitting your registration form to do this step to allow the Registrar's Office time to process. Once you submit your registration form, an ISIS User ID will be created for you. You can look up your ISIS User ID at https://www.umassadmin.net/isis/id_lookup/. See the instructions on logging into ISIS Student Self-Service at <http://www.uml.edu/it/isis/studentSS.html>

_____ **Get your online course username and password at <http://continuinged.uml.edu/online>**

You must wait 1-2 business days after registration before completing this step. Click on the "Get Your Online Course Username & Password" link to do this.

_____ **Learn how to access your UMass Lowell email account at <http://www.uml.edu/it/studentmail/Login-Info.html>**

You should wait 3-5 days after submitting your registration to complete this step. The University will automatically assign you a student.uml.edu email account upon registration and this is the address where all official University communication will be sent.

_____ **Get your textbooks.**

You can order books via our online bookstore at <http://www.uml.bkstr.com/>. Additionally, the on-campus bookstores carry limited supply of books for online courses.

_____ **Log into your online course on the first day of classes at <http://continuinged.uml.edu/online>**

Click on the "Online Student Login" to do this. You will need the username and password that you created in step 3 above.

Questions? Please Call Us - We're Here to Help!

ISIS account or email questions:	Call the ISIS Help Desk at 978-934-4357 (HELP)
Online Course questions:	Call Continuing Studies Online Course Support at 978-934-2467 / 800-480-3190.
Registration questions:	Call the Registrar's Office at 978-934-2550.
Other general questions:	Call the Continuing Studies Faculty and Student Support Center at 978-934-2474.