



University of
Massachusetts

Fund Chartfield Add/Change Form

Form Use: Used for adding or requesting changes to any of the Fund Chartfields used by the University.

Request Type: New (Crosswalk form required) Update

Requestor:

Today's Date: Requested Completion Date:

Set ID: Fund:

Effective Date: Status: Active Inactive

Description (short):

Budget Checking Tolerances : %: Amount:

Description (long):

Required Fund Attributes:

APPRO_NO: BANK_CODE: NET_ASSETS:

FUND_GROUP: REV_SOURCE:

Optional Fund Attributes:

REV_DRIVEN: BUDCODE:

FRINGE_ENC:

Approver 1:

Approver 2:



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Fund Chartfield Add/Change Form

For Maintenance Team Only:

Completed By:

Date Completed:

Resolution/Comments:

Maintenance Checklist (for New Fund Only)

- | | |
|--|---|
| <input type="checkbox"/> Update Crosswalk | <input type="checkbox"/> Update Budget Control Rules |
| <input type="checkbox"/> Update all Fund Trees (If applicable) | <input type="checkbox"/> Update Budget Key Translations |
| <input type="checkbox"/> Update Workflow (If applicable) | |
| <input type="checkbox"/> Payroll/Service Contracts | |

Date Completed: