



## OFFICE OF THE VICE PROVOST FOR RESEARCH

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*Vice Provost for Research*

### RA Tuition Contributions

All new proposals submitted after July 1, 2009 must include a \$3K contribution to tuition/fees (~25%) for each full academic year RA. One semester full RAs or academic year half RAs (when the other half is covered by another source) must include a \$1.5K contribution. All grants whose budgets were submitted before July 1, 2009 ("grandfathered") are also requested to include this contribution; waivers can be obtained on a limited basis upon approval of the Vice Provost for Research. Examples of acceptable reasons for a waiver for grandfathered grants may include:

- Grant budget is limited AND PI and co-PIs on grant are new faculty who are just starting to build up their research program.
- Grant budget is limited AND PI/co-PIs (or Department) can demonstrate that a significant number of tuition/fees contributions have been provided for RAs on other grants.

Since these funds come from external projects, the decision process on how the funds are spent will be at the discretion of the Department Chair with input from the contributors. The goal of providing these funds to the department is to attract high quality graduate students to attend UMass Lowell. Some suggestions on how the funds may be used:

- Attendance at a meeting to recruit graduate students
- Supplemental payment to doctoral students
- Travel expenses for international or domestic students (recruiting visits to campus, arrival on campus, participation in a technical conference)
- First summer pay
- Increase RA stipend levels (from the minimum that has already been established in the Graduate Employee contract)

These are only a few of the ways that these funds can help with the graduate recruitment process. **Please note these funds can only be used for recruitment or for a first year graduate student. They may not be used for students who have been here for over a year (bridge funding).**

Details to keep in mind:

- A brief report will be required for each year in late September describing how the funds have been spent to date and what future plans have been developed. The approaches generated by each department, as well as any assessment of effectiveness, will be circulated amongst all departments to help generate best practices and new ideas for graduate student recruitment.
- Future increments will come after the fall and spring semester of each academic year.
- These funds will roll from one fiscal year to the next.
- Quarterly reports of this funding will be provided by the VPRO office.

# Graduate Research Assistant (RA) 25% Tuition/Fee Contribution Form

Faculty Advisor Name: \_\_\_\_\_

Faculty Advisor Department/Center: \_\_\_\_\_

RA Name: \_\_\_\_\_

Speedtype (where contribution is to be charged): \_\_\_\_\_

Full RA/Academic Year (\$3K)

Full RA/One Semester (\$1.5K)

Half RA/Academic Year (\$1.5K)

Half RA/One Semester (\$750)

If you are requesting a waiver of this contribution, please indicate reason below:

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## **FOR VPRO OFFICE ONLY:**

Department ID:

Fund:

Project Number:

Project Title:

Project Start Date:

Project End Date:

Project Current Total: