

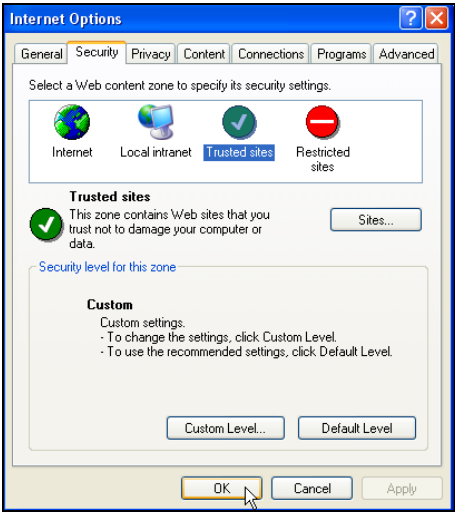


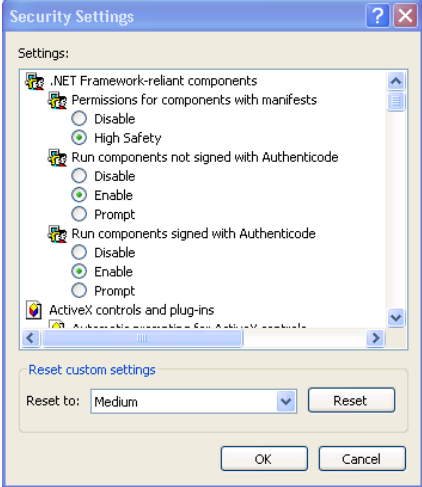
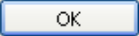
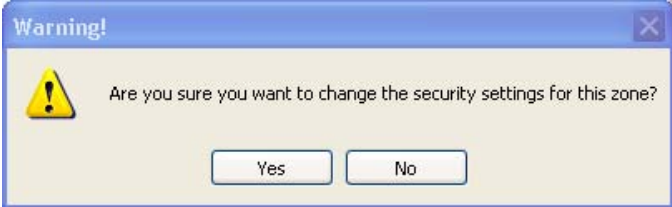
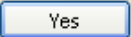
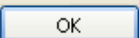
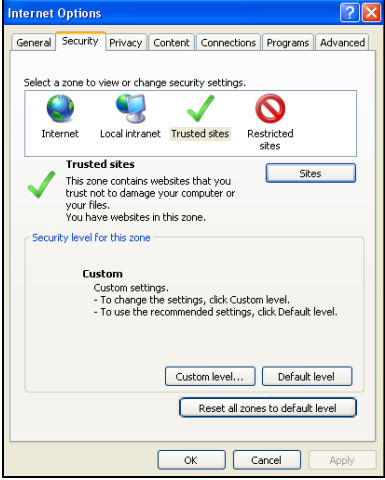


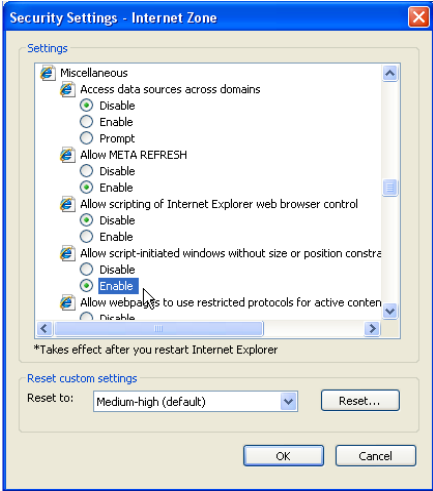
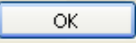
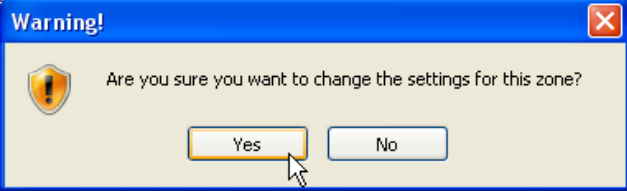
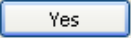
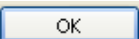


HR Direct Application: Updating Internet Explorer Settings for the UPK Do It Mode	
	<p>This job aid provides step by step instructions on how to allow script-initiated windows without size or position constraint. These steps must be completed to access the UPK Do It mode within the HR Direct application.</p>
	<p>Reminder: Firefox does not support the UPK Do It Mode.</p>
Internet Explorer 6.0 (Service Pack 2 Minimum)	
Step 1.	Navigate to Internet Explorer > Tools > Internet Options > Security
Step 1.	<p>The Internet Options page opens.</p> 
Step 2.	 Click on the Internet icon.
Step 3.	<p>Click the  button at the bottom of the window.</p> <p>The Security Settings window opens.</p>

	
<p>Step 4.</p>	<p>Scroll down to “Allow script-initiated windows without size or position constraint”.</p>
<p>Step 5.</p>	<p>Select the “Enable” radio button.</p>
<p>Step 6.</p>	<p>Click the  button.</p> <p>A Warning window appears.</p> 
<p>Step 7.</p>	<p>Click the  button.</p> <p>The Security tab reopens.</p>
<p>Step 8.</p>	<p>Click the  button.</p>
<p>Internet Explorer 7.0</p>	
<p>Step 1.</p>	<p>Navigate to Internet Explorer > Tools > Internet Options > Security</p>
	<p>The Internet Options page opens.</p>

	
<p>Step 2.</p>	 <p>Select the Internet icon.</p>
<p>Step 3.</p>	<p>Click the  button at the bottom of the window.</p> <p>The Security Settings window opens.</p> 
<p>Step 4.</p>	<p>Scroll down to “Allow script-initiated windows without size or position constraint”.</p>
<p>Step 5.</p>	<p>Select the “Enable” radio button.</p>
<p>Step 6.</p>	<p>Click the  button.</p> <p>A Warning window appears.</p>

	
Step 7.	Click the  button. The Security tab reopens.
Step 8.	Click the  button.
End of Procedure	