

## Employee Self Service Sneak Peek #1 Logging into the HR Direct Application

### Sneak Peek... Your HR Direct Secure Access Login

#### Secure Access from anywhere!

Whether from the office or your home, you can access the HR Direct application from a direct and secure online location:

**Campus User ID:** Use your existing campus email address  
Firstname\_Lastname@uml.edu

NOTE: Student Employees will get login information in June

#### Important Links:

[Forgot Password?](#)

Click on the [Forgot Password?](#) link to access campus-specific information.

[Need Help?](#)

Click on the [Need Help?](#) link to access contact information for your Campus Help Desk.

**Password:**  
Same password you use to access email.

**Campus:**  
Select the <Lowell> campus from the dropdown list.

**Important:** Add your campus HR Direct Launch page as a favorite or bookmark (<http://www.uml.edu/hrdirect>). Do not add the Secure Access Login page as a favorite; the login page is not intended as direct access to the HR application.



#### Complete the "Logging in and out of HR Direct" Online Tutorial Now!

HR Direct has created tutorials for all Employee Self Service features in the UMass Productivity Kit. The online tutorials are waiting for you. Check out the HR Direct Fundamentals tutorials, including "Logging In and Out of HR Direct" now:

[HR Direct Training](#)