

Proposals for New Programs –Process Outline (draft 8/26/09)

1. Department Curriculum Committee acts on the proposed degree/major/minor/certificate and forwards it to the College Curriculum for their action. This committee will forward the proposal to the College Dean and either the Undergraduate Policy Committee (UPC) or the Graduate Policy & Affairs Committee GPAC), as appropriate.
2. The chair of either UPC or GPAC presents the proposal to the Faculty Senate Executive Committee.
3. After approval of the Executive Committee, the proposal is presented at the next Faculty Senate meeting for Senate approval.
4. If approved by the Faculty Senate, the proposal is forwarded to the Provost and the Registrar.
5. If the proposal is for a minor or a certificate, Senate approval completes the process.
6. If the proposal is for a degree or a major, the proposal would be forwarded by the Provost to The President's Office.
7. If approved by the President's Office, the proposal is forwarded to the Board of Higher Education.