

# ENVIRONMENTAL AND EMERGENCY MANAGEMENT ENVIRONMENTAL HEALTH AND SAFETY

# II. ECP CUSTOMIZED SUPPLEMENT

Compliance with OSHA Bloodborne Pathogen Standard 29 Code of Federal Regulations 1910.1030

LAB AND/OR DEPARTMENT NAME
N <mark>AM</mark> E OF PI OR LAB <mark>RESP</mark> ONSIBLE
BUILDING AND ROOM NUMBER
DATE



# **EXPOSURE CONTROL PLAN CUSTOMIZED SUPPLEMENT**

# **TABLE OF CONTENTS**

Introduction	1
EEM-EHS Safety Personnel and Emergency Phone Numbers	2
Initial Review	3
Laboratory Information Phone Numbers	4
Changes, Updates and New Personnel	5
Methods of Compliance and Work Practices	6
Personal Protective Equipment (PPE)	7
Training to Work with Specialized Equipment or Techniques	8
Information on Medical Facilities for Exposure Follow-up	9
ECP Certification of Understanding	10

#### INTRODUCTION

In accordance with the OSHA Bloodborne Pathogens Standard, 1910.1030, the written Exposure Control Plan (ECP) is designed to eliminate or minimize employee exposure to materials of human origin.

This is a blank supplement to the UMass Lowell-Exposure Control Plan that needs to be completed to contain specific information for the work performed at this location.

The UMass Lowell ECP and this supplement should be maintained in the laboratory and is an integral part of EEM-EHS Biosafety program. All safety documents are valuable resources for all laboratory personnel. Non-laboratory departments shall maintain the ECP in a location easily accessible to affected persons.

# **EEM-EHS SAFETY PERSONNEL AND EMERGENCY PHONE NUMBERS**

Please add your department's safety personnel, lab director, supervisors, etc. to this list.

NAME	POSITION	PHONE #
Emergency	UMass Lowell Police Department	44-911
Lemoine, Rich	Director, EEM	4-2618
Lyon, Kathi	Sr. Safety Specialist, EEM-EHS	4-2746
MacDonald, Glenn	Director, EHS	4-2543
Medina, Ruth	Sr. Biosafety Officer, EEM-EHS	4-2778
Ocasio, Juan	Safety Technician, EEM-EHS	4-2631
Shreder, Carl	Sr. Safety Specialist, EEM-EHS	4-2672
Snay, Steve	Director, Radiation Safety, EHS	4-3373
Tavares, Chris	Radiation Safety, EHS	4-3372
Woods, Rick	Life Safety Systems Director, EEM	4-2583



Environmental Emergency Management Environmental Health and Safety Biosafety Program

University Crossing Lowell, MA 01854 Phone: 978-934-2778
Fax: 978-934-4018
Cell 978-935-1821

#### **ECP CUSTOMIZED SUPPLEMENT - INITIAL REVIEW**

All facilities and laboratory areas where jobs or tasks involving <u>potential exposure to human material</u> are performed must maintain a customized ECP (here called ECP-Customized Supplement) which conforms to the requirements of the OSHA Bloodborne Pathogens Standard, 29 CFR 1910.1310.

Complete this page, after the Customized Supplement-ECP Package is completed the first time.
This ECP Supplement was completed on (date)
Print name and title of PI or responsible lab worker
Signature and Date _

### LABORATORY INFORMATION PHONE NUMBERS

In addition to UMASS Lowell office numbers, please list any phone numbers where you can be reached when you are not in your office at the time of the emergency.

Names	Telephone Numbers
Supervisor/Lab Director	Day
	Evening
	Cell
Alternate Responsible Person	Day
	Evening
	Cell
Other Lab Members/Employees	

# CHANGES, UPDATES, AND NEW PERSONNEL

In compliance with requirements of the OSHA Bloodborne Pathogens Standard, 29 CFR1910.1310, all changes, updates, and revisions are recorded in this customized ECP, here called ECP Customized Supplement.

Complete this page any time there are changes in personnel, new procedures, or any updates or revisions to this document.

Date	Changes or Updates	New Personnel (Name)	Supervisor Signature

#### METHODS OF COMPLIANCE AND WORK PRACTICES

List any specific practices required for the work performed in this laboratory or work area. Please keep a copy of all Standard Operation Procedures (SOP) that you are using.

If you customize any SOP to facilitate your work, record changes in this section, and keep a copy of the document.

All Biosafety SOPs can be found at:

- Section IV of the Biosafety Guide
- EEM-EHS web site<sup>1</sup> in the Biosafety Section<sup>2</sup>

<sup>&</sup>lt;sup>1</sup> http://www.uml.edu/eem/

 $<sup>^2\,\</sup>underline{\text{http://www.uml.edu/EEM/Programs/Biosafety/default.aspx\#sops}}$ 

# PERSONAL PROTECTIVE EQUIPMENT (PPE)

All PPE used at UMass Lowell will be provided without cost to all employees with potential for exposure. List any additional PPE to be used in the work done in this lab or facility.

IC PPE:	lab coat, glov	es, eye pro	nection (go	oggies or sa	arety grasse	<del></del>	
							_
							_

#### TRAINING TO WORK WITH SPECIALIZED EQUIPMENT OR TECHNIQUES

Laboratory workers/researchers performing work that requires use of specialized containment equipment (i.e. biosafety cabinets, autoclaves, microtomes, etc.) must be familiar with the equipment and safe working procedures. Ability to work safely with such equipment should be demonstrated to the Principal Investigator or lab manager in charge of the work or laboratory.

Trainer Name	Trainee Name	Signature	Date
	Trainer Name	Trainer Name  Trainee Name	Trainer Name Trainee Name Signature

#### INFORMATION ON MEDICAL FACILITIES FOR EXPOSURE FOLLOW-UP

### 1. Lowell General Hospital

295 Varnum Avenue Lowell, MA 01854-2134 Phone: 978-937-6000

### 2. Occupational Health Medicine Program

Lowell General Hospital Chelmsford Campus Phone: 978-458-6868

List any additional Medical Facilities to be used by personnel of your lab or facility.

#### **ECP CERTIFICATION OF UNDERSTANDING**

The Occupational Safety and Health Administration (OSHA) requires that all employees that have a potential exposure to human material when performing his/her duties have knowledge of the UMass Lowell Exposure Control Plan (UMass Lowell ECP); and the policies and procedures applicable to the OSHA Bloodborne Pathogen Standard (29 CFR 1910.1030).

All signatures below acknowledge the receipt and understanding of the UMass Lowell ECP.

NAME	SIGNATURE	DATE	SIGNATURE from LAB SUPERVISOR or PI