Thank you for your interest in summer housing at UMass Lowell. We look forward to having you! The summer residence hall for interns and co-op students is located at our 725 Merrimack Street Location. 725 Merrimack is an apartment style where all summer interns and co-op students will live in 4 to 6 people per apartment with 2 per bedroom. Additional amenities include cable, internet, air conditioning, a full kitchen with refrigerator, stove, dish washer, on-site parking and in-unit (free) laundry. All apartments are furnished with standard residence hall furniture. Kitchenware/linens are not provided.

Please read and complete the accompanying contract, sign it, and return it to the Office of Residence Life as soon as possible. Along with this contract you will need to provide the following:

1. A letter from your internship employer verifying your summer employment. A copy of your acceptance letter will suffice.

2. A payment of 25% or more towards your total summer charges. This may be submitted in the form of check, money order, or credit card (Visa, Master Card, or Discover). Students opting to pay by credit card may fill out the credit card payment form that is located on our website in the “forms” section. 3 additional payments must be made before the respective quarter of your stay.

A centralized check-in will occur at University Crossing (220 Pawtucket Street Lowell, MA 01854) on Friday, May 22, 2015 from 9am to 5pm. This is the earliest date you can arrive. On the next page please provide your desired move in date.

Any check-ins that occurs after Friday, May 22, 2015 must occur during the hours of 7pm and 11pm with the Resident Advisor (RA) on duty. This staff member can be reached by the following means:

- **RA On-Duty Phone:** 978-935-1590
- **Staff office location for key pick up:** 49 East Meadow Lane, Apartment 6, Lowell MA 01854

If the designated timeframe does not work for you please contact the Office of Residence Life at 978-934-5160. Arrangements for a Monday through Friday, 9am to 5pm key pick up can be made with 24 hour’s notice.

**You will be expected to move out the date that you indicate on the following page or no later than Friday, August 21, 2015 at 10pm.**

All students living in on-campus housing agree to abide by the Student Conduct Code which can be furnished upon request or found on our website. You should be familiar with its contents, as you will be held responsible for your actions should they violate the Student Conduct Code, and may be reported to your current institution.

If you have any questions please contact the Office of Residence Life at 978-934-5160, or e-mail us at ResLife@uml.edu.

Thank you,

Office of Residence Life
University of Massachusetts Lowell
Summer 2015 Housing Contract for Interns

**Student Information:**

First Name ___________________________________________ Last Name ___________________________________________

Permanent Address ___________________________________________

City, State, Zip ___________________________________________ E-Mail Address ___________________________________________

Date of Birth: ___________________________________________ Gender (circle one) Male Female

Desired Roommate(s) (if any): ___________________________________________

**Dates, Costs, and Cancellation Policy (each Summer Resident is responsible for the charge below):**

- 1 week: $200.00
- 2 weeks: $400.00
- 3 weeks: $600.00
- 4 weeks: $800.00
- 5 weeks: $1000.00
- 6 weeks: $1200.00
- 7 weeks: $1400.00
- 8 weeks: $1600.00
- 9 weeks: $1800.00
- 10 weeks: $2000.00
- 11 weeks: $2200.00
- 12 weeks: $2400.00
- 13 weeks: $2600.00

Start Date: ___________________________________________ End Date: ___________________________________________

Check-in as early as 9am 5/22/15 Check-Out 7pm to 11pm or by 10pm on 8/21/15

**Office Use Only:**

Number of Weeks: ____________ x $200/week = ____________

Payment 1 Amount: ____________ Collected By: ____________ Posted: ____________

Payment 2 Amount: ____________ Collected By: ____________ Posted: ____________

Payment 3 Amount: ____________ Collected By: ____________ Posted: ____________

Payment 4 Amount: ____________ Collected By: ____________ Posted: ____________

**Method of payment (25%+):**

- Check / Money Order
- Credit Card (please download a Credit Card Payment Form from our website in the form section)

**Cancellation policy:** Written cancellation of this contract prior to occupancy will result in a full refund of all monies received or charged. Cancellation of this contract after occupancy will result in no refund being issued.

I/We understand and agree to the terms and conditions of this housing contract.

___________________________________________ Date

___________________________________________ Date

Signature of applicant

Signature of parent/guardian for applicant under 18