**Shandini Chandra**

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**KEY SKILLS**

* Proficient in English and Hindi; conversational Japanese
* Experience developing training materials for students engaging in international activities
* Strong written communication skills; experience writing newsletters and blogs
* Passion for creating and participating in intercultural programs and activities
* MS Office Word, Excel, PowerPoint; Lexis-Nexis

**EDUCATION**

University of Massachusetts, Lowell, MA

**B.A. in Sociology, Minor in Cultural Studies;** May 2015

GPA: 3.567; Dean's List

*Japanese language and culture courses: International University of Japan, Tokyo (Summer 2013)*

**RELATED EXPERIENCE**

Department of Modern Languages, University of Massachusetts, Lowell, MA; 1/13 – 5/15

*Peer Tutor*

* Conversed with Japan-bound study abroad students to provide language practice
* Developed teaching aids to promote an engaging and educational experience
* Wrote and distributed quarterly newsletters to prospective study abroad students

Cave Dwellers’ Children's Center, Haverhill, MA; 1/11 - 5/12

*Teacher’s Assistant*

* Assisted head teacher in classroom of ten children, ages two to five years
* Planned daily activities to stimulate growth in language, social, and motor skills
* Provided children with individualized attention

**ADDITIONAL EXPERIENCE**

Market Basket, Lowell, MA; 1/10 - 9/10

*Cashier (part-time)*

* Assisted customers with purchases and with locating store inventory
* Provided friendly and efficient service in a fast-paced environment
* Balanced cash drawer at end of shift, demonstrating accuracy and attention to detail

**ACTIVITIES**

Japan Earthquake Relief, University of Massachusetts, Lowell, MA; 2/11 – 1/13

*Board Member*

* Organized charity events collaboratively with other campus organizations for Japan’s earthquake and tsunami victims

Japanese Student Association, University of Massachusetts, Lowell, MA; 1/12 – 5/15

*Student Member*

* Met as a team to develop and implement programming that focused on the appreciation of Japanese culture, language, and heritage