**[Date]**

**[Sponsor Name]**

**[Sponsor Address]**

**[Sponsor City, State Zip]**

Dear Program Director and Reviewers:

I am writing to express our institutional support for the proposal **[proposal title]** submitted to the **[program name]** by a strong and committed group of **[#]** faculty from the University of Massachusetts Lowell (UMass Lowell). The group is led by **[PI name and affiliation]** and proposes **[unique information about this specific proposal that makes it competitive]**.

The goals of this proposal are synergistic with UMass Lowell’s vision of developing internationally recognized research programs that combine basic research with applied and translational research to solve the problems of today and the future. **[Discussion of leveraging existing campus resources and investments that will support and complement the proposed project]**. We fully intend to continue to support growth of these integrative efforts and support this initiative to expand UMass Lowell’s research portfolio in new and exciting ways that complement existing programs on campus. This proposal will be an important step in this process and will also help our efforts to attract a more diverse group of student to **[the specific of study in the proposal]**, which is a critical field in terms of workforce needs of the Commonwealth of Massachusetts and the nation.

As a demonstration of our commitment and to fulfill the cost share requirement, the University is committed to contributing **[$XXX]** in cost share in the form of:

* Space and administrative support needed to efficiently run this program
* **[Insert brief list of cost share contributions, including 3rd party cost share and excluding a detailed breakdown of costs.]**

We view this **[program]** proposal as providing **[anticipated broader outcome of the project to the campus, state, and/or nation]**, and it has our full support.

Sincerely,