DONALD E. ZIZZI

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(603) 880-6713
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EDUCATION

Master of Public Administration – Rockefeller School of Public Affairs and Policy
Bachelor of Arts – Fordham University

CAREER SUMMARY

Thirty years of progressively more responsible executive level planning, management and operational experience in both the public and private sectors directing the efforts of professional and administrative staff, developing budgets, designing work programs and securing resources.

EXPERIENCE

President / CEO **Equivalent Communications, LLC** **6/04 – Present**

Lead start-up business delivering specialized internet based text over IP telecommunication service for large institutional customers serving the deaf, hard of hearing and speech restricted individuals.

Planning Consultant **Ontask Partners** **6/01 - Present**

Assisting private and public sector clients in developing business plans, pursuing funding, addressing operational space needs, and generally translating vision into strategy, processes and procedures.

Manager of Site Operations **Adaptec, Inc.** **3/97 – 6/01**

Responsible for the administrative, physical plant and community relations functions for two remote technology facilities serving to divest these tasks from the general managers and site engineering directors allowing them to focus exclusively on business and technology issues. Managed the interface with corporate support organizations to fully integrate these facilities and their employees into the corporate infrastructure and philosophy. Headed the corporate strategic planning initiative to support future business opportunities and to plot the course for the company's global expansion.

Executive Director **Nashua Regional Planning Commission** **4/89 – 3/97**

Chief executive officer for a regional council charged with promoting coordinated development and public investment through the preparation of comprehensive plans and studies and the provision of professional planning and legal assistance. Represented the region in dealings with the state and federal governments, pursued and administered millions of dollars in grant funding, and consulted with local and state officials on program management improvement.

Planner/Principal Planner **Schenectady County, NY** **11/77 – 3/89**

The last seven of these years as chief county planner responsible for agency policy, administrative procedures, personnel actions, budget and work program supervision.