

ADMINISTRATIVE ANNOUNCEMENT NUMBER 1
From Provost Ahmed Abdelal
August 10, 2010

SABBATICAL LEAVES FOR THE 2011-2012 ACADEMIC YEAR

APPLICATIONS BY TENURED FACULTY AND LIBRARIANS

A **tenured** faculty member or librarian who wishes to be considered for sabbatical leave shall make written application in accordance with contractual requirements listed in the current MSP/UML Agreement. (Article XXI Sabbatical leave, and Appendix A-10) Applicants must also sign, date, and attach Appendix A-10 to the application.

APPLICANT TIMETABLE

DUE DATES

Applicants Submit Material to Department Personnel Committee:	October 1-10, 2010
Department Personnel Committee Recommendations to Dean:	October 29, 2010
College Dean Recommendations to Provost:	November 10, 2010
Provost Recommendations to Chancellor:	November 29, 2010
Chancellor and Provost Notify Applicants of Decisions:	December 13, 2010

PRE-TENURE SABBATICALS

Untenured faculty hired prior to September 2009 may apply for a pre-tenure sabbatical opportunity. The application process and due dates are identical to that described above for tenured faculty. Below is the relevant language. Please see Article XXI of the collective bargaining agreement for more information: <http://faculty.uml.edu/msp/contract.html>

“In order to provide a non-tenured faculty member the necessary time and underwriting for this important aspect of tenure consideration, a one-half year paid sabbatical leave may be granted between the unit member's third and sixth year of employment. Except as provided, herein, the process for requesting and granting such leave shall be consistent with the procedures set forth in sections A,B,C.D, and H of this Article.

Untenured faculty hired September 2009 and later: The above Section of Article XXI is replaced with the following paragraph: “In order to provide a non-tenured faculty member the necessary time and underwriting for this important aspect of tenure consideration, new faculty hires shall be eligible for a reduced workload of three courses, which will be scheduled singly or in combination up to three, during their second through fifth years of employment at such times as, in the judgment of the faculty member will further his/her research and publication, and also are approved by the department chair.” Formal application is not required for this provision. Written records of the approved plans should be maintained by the department chair and Dean.

UNIVERSITY OF MASSACHUSETTS LOWELL

SABBATICAL APPLICATION FORM

Name _____

Department _____

Date of last sabbatical: _____

Sabbatical Request for:

_____ Fall, 2011

_____ Spring, 2012

_____ Full Academic year, 2011-2012

Purpose of Sabbatical:

Where will sabbatical take place?

Attach signed copy of Appendix A-10 from MSP/UML Agreement, along with a copy of Curriculum Vitae (Appendix A-9), and submit to Department Personnel Committee during specified application period.