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## GENERAL INFORMATION

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Enclosed is an application for admission to the Graduate Programs offered at the University of Massachusetts Lowell. **Please type or print clearly and fill in all blanks.**

Admission to the University of Massachusetts Lowell is limited and competitive. It is to your advantage to apply early and make sure that all admission materials will be received well before the start of the semester so that it may receive proper consideration.

Applicants are encouraged to write to the appropriate academic department for further information about the program of studies, financial aid possibilities, and any additional admission requirements. Financial aid at the University of Massachusetts Lowell is available in the form of teaching and research assistantships. **The individual departments award assistantships. Prospective students should contact graduate coordinators in individual departments about these awards ([http://www.uml.edu/grad/Graduate\\_Coordinators.html](http://www.uml.edu/grad/Graduate_Coordinators.html)).** Residents of the United States are eligible for all of the appropriate governmental student loan programs.

Your admission is contingent upon successful completion of your bachelor's degree. **An official transcript indicating that the degree has been awarded must be filed with the Graduate Admissions Office before the applicant will be allowed to register.** If an International applicant's transcript upon graduation does not clearly indicate that he or she has received a four-year bachelor's degree, then the equivalency of an American baccalaureate degree must be demonstrated before an application will be processed. Baccalaureate verification may be obtained for a fee at: Center for Educational Documentation, P.O. Box 231126, Boston, Massachusetts 02123-1126.

Telephone: 617-338-7171  
FAX: 617-338-7101

**All materials received by the Graduate Admissions Office become the property of Graduate Admissions and in no case will be given to the student or a third party.**

Specific information (including dates) about standardized tests may be obtained from:

**GRADUATE ADMISSIONS OFFICE**  
**University of Massachusetts Lowell**  
883 Broadway Street – Dugan Hall  
Lowell, MA 01854-5130  
Tel: 978-934-2390

**TOEFL:** [Test of English as a Foreign Language]  
Educational Testing Service  
Box 6151  
Princeton, NJ 08541-6151  
Tel: (609) 771-7100

**GRE:** [www.ets.org](http://www.ets.org)  
Educational Testing Service  
Box 6000  
Princeton, NJ 08541-6000  
Tel: (609) 771-7670

**GMAT:** [www.mba.com](http://www.mba.com)  
Pearson View, Attn: GMAT Program  
5601 Green Valley Dr., Suite 300  
Bloomington MN 55437  
Tel: (800) 717-GMAT (4628)

**Miller Analogies Test**  
[www.PsychCorp.com](http://www.PsychCorp.com)  
Clinical Assesment Group  
19500 Bulverde Rd.  
San Antonio, TX 78259  
Tel: 1-800-622-3231

## HOUSING

Housing accommodations should be arranged as early as possible, since university-owned housing is limited. Please contact the Director of Housing, University of Massachusetts Lowell, One University Avenue, Lowell, MA 01854  
Tel: 978-934-2100 [email: [Jon\\_Victorine@uml.edu](mailto:Jon_Victorine@uml.edu)]



# APPLICANT CHECKLIST

**Please assemble the following materials and send them in ONE LARGE ENVELOPE to:**

Graduate Admissions Office  
UNIVERSITY OF MASSACHUSETTS LOWELL  
883 Broadway Street, Lowell, MA 01854-5130 U.S.A.

**Thank you.**

**1. APPLICATION FORM.** Complete and **sign** the form. Refer to the enclosed list of program offerings for proper program and option.

**2. STATEMENT OF PURPOSE.** On a separate sheet of paper, submit a brief, carefully worded statement indicating your immediate and long-range goals stating any areas of specific interest and experience that may be relevant to your graduate program.

**3. LETTERS OF RECOMMENDATIONS.** Obtain **three recommendations** from instructors who have taught you, ideally, in the field of study for which you are applying. Letters may also be from employers or supervisors who are in a position to compare your performance to that of your peers. The forms may be used and mailed with the other application materials or the recommenders can send the letters directly to the Office of Graduate Admissions. 883 Broadway Street, Lowell MA 01854. Please note: the recommender forms are not required; letters should be prepared on recommender's letterhead.

**4. APPLICATION FEE.** The application fee is **\$50.00**. This fee is non-waivable, non-refundable, and non-deferrable, and must be received **before your application can be processed**. Apply online [credit card required] at: [www.uml.edu/grad/](http://www.uml.edu/grad/) ---> *Apply Now*  
Make check payment to: *University of Massachusetts Lowell*. [Credit Card payments call 978-934-3593.]

**5. OFFICIAL TRANSCRIPT.** Provide an official transcript with appropriate bachelor's degree awarded. If applicable, please include any post-baccalureate transcripts. Transcripts can be mailed to you directly (sealed) and forwarded with other application materials or they can be sent directly from the institution to the Office of Graduate Admissions.  
**If you received your degree from UMass Lowell, it is not necessary for you to request a transcript from the UMass Lowell Registrar's Office.** Please Note:

**6. OFFICIAL TEST SCORE REPORT(S).** Request that the appropriate agency send an official test score report for the GRE, GMAT or MAT (refer to enclosed listing for individual program requirements). Educational Testing Service does not release GRE scores which are more than five years old.  
**Photocopies or your own personal score (examinees) report will not be accepted.**

**7. INTERNATIONAL APPLICANTS MUST ALSO PROVIDE OFFICIAL TEST SCORE REPORT OF THE TEST of ENGLISH as a FOREIGN LANGUAGE (TOEFL)**

**No other test may be substituted for the TOEFL and the test is valid for only two years.**  
A waiver may be given to candidates who have completed at least two academic semesters of full-time college/university work in the USA by the date of submission of this application.





**RECOMMENDATION FORM**

Applicant will complete the top section of this form. Give all copies to referee. This form becomes the property of the University of Massachusetts Lowell

Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_  
Last First Middle

Proposed Graduate Program \_\_\_\_\_ Degree \_\_\_\_\_

Under the provisions of the *Family Educational Rights & Privacy Act* of 1974, I waive my right of access to this letter of recommendation. The University of Massachusetts Lowell may consider it confidential.

\_\_\_\_\_  
Signature of Applicant (optional)

If student has signed above waiver, we assure the referee that this form will be held in strictest confidence. Please comment on the applicant's character and ability to carry on advanced graduate study and research. Compare the applicant to others you have known in this field. You may write a separate letter (attach it to this form). Please insert the completed form into an envelope, seal it, sign it and return directly to the applicant.

I WOULD  WOULD NOT  RECOMMEND THE CANDIDATE WITH  WITHOUT  RESERVATION.

CHARACTERISTIC	UPPER 1 OR 2 %	UPPER 10%, BUT NOT UPPER 1 OR 2%	UPPER 25%, BUT NOT UPPER 10%	UPPER HALF, BUT NOT UPPER 25%	LOWER HALF	NO BASIS FOR JUDGEMENT
Oral Expression						
Emotional Maturity						
Scholastic Ability						
Imagination & Probable Creativity						
Potential for Professional Growth						
Perseverance						
Ability to work with professional colleagues						
Potential for success in master's program						
Potential for success in Ph.D. program (if applicable)						

Name \_\_\_\_\_ Signature \_\_\_\_\_  
Please Print or Type Please Sign Here

Institution \_\_\_\_\_ Position \_\_\_\_\_ Phone \_\_\_\_\_

Email address \_\_\_\_\_ Web Site (if any) \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_